



AGENDA

**VILLAGE OF ACME
REGULAR COUNCIL MEETING
MONDAY, September 14, 2015
6:30 pm**

VILLAGE OF ACME COUNCIL CHAMBERS

CALL TO ORDER

1. AGENDA

1.1 Approval of Agenda

2. DELEGATIONS

3. APPROVAL OF MINUTES

3.1 Regular Council Meeting of August 24, 2015

4. BUSINESS

5. INFORMATION ITEMS

5.1 Correspondence

5.1.1- Kneehill County Strategic Plan 2015-2018 - Copies to Distribute

5.2 Circulated

5.3 Council Perusal Basket

5.4 Meetings, Courses and Events

5.4.1 Council Meetings:
September 28, 2015 Regular Council Meeting

5.4.2 Courses:

5.4.3 Events:

AUMA September 23-25, 2015, Calgary

REPORTS

6.1. Financial Reports

6.1.1 Accounts Payable - as of September 4, 2015 – On Table

6.1.2 Bank Reconciliation Report (Monthly)

6.1.3 Financial Report (Quarterly)

7.2 Administrative Reports

7.2.1 Chief Administrative Officer (Monthly) - E

7.2.2 Public Works (Monthly) - E

7.2.3 Council Resolution Status Report

7.3 Councillor Reports

- 7.3.1 Mayor McLeod
- 7.3.2 Deputy Mayor Kuiken
- 7.3.3 Councilor Bates
- 7.3.4 Councilor Daubert
- 7.3.5 Councilor Gilmore

7. IN CAMERA

8. ADJOURNMENT

RFD – Request For Decision
E - Enclosure

VILLAGE OF ACME

**MINUTES OF THE August 24, 2015
REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF ACME
AT THE COUNCIL CHAMBERS OF THE ACME VILLAGE OFFICE,
203 CLARK STREET, ACME, ALBERTA
COMMENCING AT 6:30 PM.**

PRESENT

Mayor	Bruce McLeod
Deputy Mayor	Dennis Kuiken
Councillor	Jason Bates
Councillor	Ross Gilmore
Councillor	Lucy Ann Daubert

OTHERS PRESENT

Chief Administrative Officer	Mark Brennan
Assistant Administrator	Rhoda Hannah

Mayor McLeod in the Chair:

Mayor McLeod called the meeting to order at 6:30 p.m.

1.0 ADOPTION OF AGENDA

Additions to the Agenda:

None

236/15

JASON BATES

IT WAS RESOLVED to adopt the agenda as presented.

CARRIED

2.0 DELEGATIONS

2.1 Joe Schwartzenberger, 720 Walsh Avenue

Mr. Schwartzenberger stated that he had been requested to tidy up his lot because it was overgrown. He further stated that the former CAO had advised him not to use equipment. He proposes to use a tractor and a roto-tiller but is under the impression that this is not permitted.

The CAO was requested to follow up on the matter.

2.2 Ike Chukuka, 3 Pacific Avenue

Mr. Chukuka explained that he had bought the property with the understanding that he could have livestock. He currently has goats, an alpaca, rabbits and chickens. The Peace Officer has now told him that it is contrary to the Village's bylaw to have livestock.

CAO commented that the Land Use Bylaw has "Intensive Agriculture" as a discretionary use. The homeowner must make application for the Village to consider whether that discretionary use will be permitted.

2.3 Shawn Ali, Acme Foods

Originally not present.

3.0 MINUTES

237/15

LUCY ANN DAUBERT

The Minutes of the Regular Meeting of the Council of the Village of Acme held July 13, 2015, and there being no errors, omissions or corrections, and the Councillors all having read them, are approved as distributed.

CARRIED

4.0 BUSINESS

4.1 – Appointment of Chief Administrative Officer

238/15

ROSS GILMORE

Council hereby appoints Mark Anthony Brennan as Chief Administrative Officer and as an authorized signatory of the Village of Acme.

CARRIED

4.2 – Communications Advisory Committee

239/15

ROSS GILMORE

Council hereby establishes the Communications Advisory Committee and approves the Terms of Reference.

CARRIED

240/15

JASON BATES

Council directs the Chairperson Ross Gilmore, Councillor Lucy Ann Daubert and the CAO to recruit committee members and create a Communications Policy and Strategy.

CARRIED

2.3 Shawn Ali, Acme Foods (from earlier in agenda)

Mr. Ali appeared to speak about the propane cabinet that he had placed on the public sidewalk in front of his business. He was advised that the cabinet had to be removed.

4.3 – Tax Arrears List – Set Auction Date

241/15

DENNIS KUIKEN

Council sets the date of October 29, 2015 for the Public Auction of the tax arrears property at Lot 9, Block 23, Plan 7711559.

CARRIED

4.4 – Monitor and Logger System for Lift Station

242/15

JASON BATES

Council authorizes the purchase of the monitor and logger system for the lift station in the amount of \$2,615.00.

CARRIED

5.0 INFORMATION ITEMS

5.1 Correspondence

5.1.1 Village of Acme Strategic Plan

5.1.2 Bylaw Enforcement Services Contract (Three Hills, Trochu, Acme)

5.2 Circulated

5.3 Council Perusal Basket

5.3.1 AUMA Convention

5.4 Meetings, Courses and Events

5.4.1 Council Meetings:

September 14, 2015 Regular Council Meeting

5.4.2 Courses:

5.4.3 Events:

AUMA September 23-25, 2015, Calgary

243/15

ROSS GILMORE

Council accepts Information Items circulated, in the Council Perusal Basket, and regarding Meetings, Courses and Events as information.

CARRIED

6.0 REPORTS

6.1 Financial Reports

6.1.1 Accounts Payable – as of August 24, 2015.

244/15

ROSS GILMORE

That the accounts payable as of August 24, 2015 are approved.

CARRIED

6.1.2 Bank Reconciliation – Monthly

245/15

DENNIS KUIKEN

That the July 2015 Bank Reconciliation reports be accepted for information.

CARRIED

6.2 Administrative Reports

6.2.1 Chief Administrative Officer

6.2.2 Public Works

6.3 Councillor Reports

6.3.1 Mayor McLeod
No report

6.3.2 Deputy Mayor Kuiken
No report

6.3.3 Councillor Bates
No report

6.3.4 Councillor Daubert
Attended the Water Commission meeting. Routine matters.
Next meeting is September 10, 2015.

6.3.5 Councillor Gilmore
No report.

246/15

LUCY ANN DAUBERT

Moved that all Administrative and Councillor reports, as recorded on the agenda for August 24, 2015 be accepted for information and filing.

CARRIED

7. IN CAMERA

247/15

JASON BATES

Moved to recess the Regular Meeting at 7:13 pm in order to hold an "In Camera Meeting" pursuant to Section 197(2) of the Municipal Government Act, RSA Chapter M-26 and the Freedom of Information and Protection of Privacy Act, Section 23(1) & 24(1)(a).

CARRIED

8.1 Personnel

248/15

LUCY ANN DAUBERT

Moved to reconvene the Regular Meeting at 7:30 pm

CARRIED

9. ADJOURNMENT

249/15

BRUCE MCLEOD

It was moved to adjourn the meeting at 7:30 pm.

MAYOR

C.A.O.



September 3, 2015

RECEIVED

SEP 8 - 2015

232 Main Street
Post Office Box 400
Three Hills, AB T0M 2A0
Phone 403-443-5541
Toll Free 866-443-5541
Fax No. 403-443-5115
Email: office@kneehillcounty.com
www.kneehillcounty.com

Wheatland County
Highway 1, RR 1
Strathmore, AB
T1P 1J6

Attn: Reeve Glenn Koester

RE: Kneehill County Strategic Plan 2015 - 2018

On behalf of Kneehill County, I am pleased to formally introduce the Kneehill County Strategic Plan. Kneehill County Council has worked tirelessly over the last year to identify the long term priorities of Kneehill County. Our new plan focuses our efforts on fiscal sustainability, citizen engagement, safe and viable communities, and thinking/acting regionally. As your municipality is a valuable and important neighbor, we invite you to review our Strategic Plan and be a part of the regions long term success. Working together regionally will make us all stronger as many hands make the load lighter.

Should you have any comments or questions regarding the 2015-2018 Kneehill County Strategic Plan, please feel free to contact myself or our Administration team at 866-443-5541, and we will be happy to detail for you our future plans.

Thank you,

A handwritten signature in black ink, appearing to read "R. L. Long". The signature is fluid and cursive, with a large initial "R" and "L".

R. L. (Bob) Long
Reeve
Kneehill County

Enclosure

memo

Village of Acme

To: Council
From: Mark Anthony Brennan, CAO
Date: 9/11/2015
Re: Monthly Report: Administration

Bylaw Enforcement:

- Met with Peace Officer (Kneehill) on numerous occasions to discuss enforcement issues. Gave advice and direction. Discussed road painting and speed signs.
- Met with new Bylaw Officer (Acme, Three Hills, Trochhu). Discussed procedures, priorities, etc.
- Corresponded with several residents on enforcement matters. Verbal and in writing.

Public Safety:

- Met with RCMP. Introduction.
- Met with Fire Chief and toured Fire Hall.
- Discussed bylaw changes regarding house numbering.

Finance:

- Application for Kneehill County Sustainability Grant (lift station) filed.
- Discussed Gas Tax grants with Alberta Transportation. Reviewed paperwork for applications.
- Received bulk of payment for property going to Tax Sale. Anticipate full payment prior to Auction date.

Land Use:

- Prepared/reviewed Certificates on Compliance.
- Corresponded with several parties on compliance issues.
- Prepared several land use related applications.

General:

- Review of Alberta legislation regarding local governments. Reviewed Village bylaws, policies, reports, etc.
- Toured most Public Works facilities.
- Minutes, agendas, correspondence.

Public Works Report for Monday Sept. 14, 2015

General Work Highlights

- Continue to mow and whip grass
- Land Levelled gravel areas
- Cemetery cremation
- Paint yellow curbs
- Month end reports to AB Env
- Camera the sewer line in the industrial area.
- Two dead end sewer lines in the industrial area were leaking ground water. We replaced the two sewer plugs.
- Build stairs for the pump house
- Water meter readings
- Clean up weeds in tree beds at Heritage playground and campground
- Hydro vac security poles at the ditches near Gas Plus and a broken post at the RV dump station

