

VILLAGE OF ACME

**MINUTES OF THE DECEMBER 8, 2014
REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF ACME
AT THE COUNCIL CHAMBERS OF THE ACME VILLAGE OFFICE,
203 CLARK STREET, ACME, ALBERTA
COMMENCING AT 6:30 PM.**

PRESENT

Mayor	Bruce McLeod
Deputy Mayor	Dennis Kuiken
Councillor	Jason Bates
Councillor	Lucy Ann Daubert
Councillor	Ross Gilmore

OTHERS PRESENT

CAO Brad Mason
Acting Fire Chief Brian Fradgley

Mayor McLeod in the Chair:

Mayor McLeod called the meeting to order at 6:30 p.m.

1.0 ADOPTION OF AGENDA

Additions to the Agenda:

5.4 Promotional Items

5.5 Holiday Hours

8.1 In Camera Item – Legal and Land, Subject to FOIPP Section 16(1)(a) & (c)

222/14

KUIKEN

IT WAS RESOLVED to adopt the agenda as amended.

CARRIED

2.0 DELEGATIONS - NONE

3.0 PUBLIC HEARINGS – None

4.0 MINUTES

223/14

GILMORE

The Councillors, all having read the Minutes of the Regular Meeting of the Council of the Village of Acme held November 24, 2014, and there being no errors, omissions or corrections, are approved as distributed.

CARRIED

5.0 BUSINESS

5.1 – Council Procedural Bylaw

The Chief Administrative Officer brought back the Council Procedural Bylaw #2014-05 for third reading, subject to the following amendments:

3(d) added: *“or by Resolution of Council at a duly constituted Council Meeting.”*

3(g) added: *“Council members participating via teleconference or video conference shall not participate in any In Camera meeting of Council.”*

3(ff) replaced : *“Any matter of meeting conduct which is not provided for herein, shall be determined in accordance with Robert’s Rules of Order.” with “Recording devices and cameras of all kinds are prohibited in Council Chambers during all Council meetings.”*

3(gg) added: *“Any matter of meeting conduct which is not provided for herein, shall be determined in accordance with Robert’s Rules of Order.”*

224/14

KUIKEN

Council gives Third and Final reading of Bylaw 2014-05 as amended, a Bylaw of the Village of Acme to regulate the proceedings of Council meetings.

CARRIED

5.2 – Fire Department Truck Funding Request – On Table

The CAO and Acting Fire Chief presented a request to carry forward unspent Fire Department revenue from 2014 into the Fire Department Capital Reserve allocated to replace the Command Vehicle.

225/14

KUIKEN

Council approves the allocation of unspent revenue generated by the Fire Department up to December 2014 from Operating G/L Account 1-23-00-410 to a capital reserve for the purpose of purchasing a replacement Response Vehicle in 2015.

CARRIED

5.3 – 2015 Operating and Capital Budget

The CAO presented the 2015 Operating and Capital Budget for discussion. The 2015 Operating Budget includes \$144,166.00 of new or one-time expenses and the 2015 Capital Budget includes Prospect Avenue lot servicing and a truck replacement for Public Works.

There is a proposed overall increase in required tax revenue of \$12,720.00 from 2014 to 2015, representing a 1.7% increase.

The single largest new expense was for a proposed Shared Bylaw Enforcement Officer with the Towns of Three Hills and Trochu. The Village of Acme would use 20%, or one day per week if approved. This position does not replace our agreement with Kneehill County for a Peace Officer. This new position is NOT a Peace Officer, but a Bylaw Enforcement Officer; focused solely on municipal bylaws including unsightly premises, snow removal, parking, business licenses, dog licenses, animal control, etc. The cost is for 20%, or one day per week of service. Three Hills will use 3 days per week and Trochu 1 day per week. This position would increase our level of service significantly.

226/14

KUIKEN

Council approves an increase in By Law Enforcement Services through contracting, subject to negotiation of a suitable agreement, with the Town of Three Hills for the provision of a Municipal Bylaw Enforcement Officer 1 day per at 20% of the cost of operations, not to exceed 18,000.00 per year, for a two year term.

CARRIED

Council discussed and questioned the CAO regarding the Operating and Capital Budget. Council discussed Economic Development Funding and decided against supporting the funding as proposed.

227/14

WHEREAS Sections 242 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, require a municipality to adopt an annual operating budget; and

WHEREAS the estimated municipal expenditures and transfers set out in the budget for the Municipality of the Village of Acme is estimated as \$1,582,244, and the estimated Municipal revenues and transfers from all sources is estimated as \$824,083 with the balance of \$758,161 to be raised by general municipal taxation,

NOW THEREFORE BE IT RESOLVED to adopt the 2015 Municipal Operating Budget in the amount of \$1,582,244.00.

CARRIED

228/14

WHEREAS Sections 245 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, require a municipality to adopt an annual capital budget; and

WHEREAS the estimated municipal expenditures and transfers set out in the capital budget for the Municipality of the Village of Acme is estimated as \$289,462, and the estimated Municipal revenues and transfers from all sources is estimated as \$389,046 with the balance of \$99,944 remaining to be allocated,

NOW THEREFORE BE IT RESOLVED to adopt the 2015 Municipal Capital Budget in the amount of \$389,406.00.

CARRIED

5.4 – Promotional Items

At the October 14, 2014 Regular Council Meeting, the following was discussed.

4.2 Promotional Items

Mayor McLeod reported that we had enough pins for now but we should purchase T Shirts for the Village.

Great advertising for the Village with the sports teams wearing them at sports events. Mayor McLeod had some prices from the Village office and Councillor Bates will get a price from a company in Three Hills. Will revisit when the prices are in.

Prices have been submitted and administration will proceed with a purchase as approved in the 2014 Operating Budget

5.5 – Holiday Hours

In the past, the Village has closed at noon on both December 24 and December 31 of each year. This year, with New Year's Day on a Thursday, the office would normally be open on Friday, January 2, 2015.

229/14

BATES

The Village of Acme office and public works shall be closed from 12:00 p.m. December 24 – 8:00 a.m. December 29, 2014 and from 12:00 p.m. December 31, 2014 – 8:00 a.m. January 5, 2015.

CARRIED

6.0 INFORMATION ITEMS

6.1 Correspondence For Action

6.2 Circulated

6.3 Council Perusal Basket

6.3.1 SAEWA Newsletter Volume 15

6.3.2 SAEWA Manager Q3 Briefing Notes

6.4 Meetings, Courses and Events

6.4.1 Council Meetings:

January 12, 2014 Regular Council Meeting

6.4.2 Courses:

Brownlee Law Emerging Trends Seminar, February 19, 2015

6.4.3 Events:

7.0 REPORTS

7.1 Financial Reports

7.1.1 Accounts Payable – as of December 8, 2014.

230/14

GILMORE

That the accounts payable as of December 8, 2014 in the amount of \$70,982.41 are approved.

CARRIED

7.1.2 Bank Reconciliation – Monthly

7.1.3 Financial Reporting – Quarterly

231/14

BATES

That the Financial Report to October 31, 2014 is accepted for information.

CARRIED

7.2 Administrative Reports

7.2.1 Chief Administrative Officer (1st meeting each month)

7.2.2 Public Works (1st meeting each month)

7.2.3 Council Resolution Status

7.3 Councillor Reports

7.3.1 Mayor McLeod

Reported that Acme Hall Board Casino raised over \$50,000.
To attend Aqua 7 meeting on December 17th.

7.3.2 Deputy Mayor Kuiken

Attended Aqua 7 meeting – nothing to report

Attended Red Deer MUG meeting, interesting information presented
on watershed protection programs piloting in three locations.

7.3.3 Councillor Bates

Advised of letter from Kneehill FCSS that, as a result of 5 years of no
funding increases, the Board had cut expenses significantly, with an
effect on programming.

7.3.4 Councillor Daubert

Councillor Kuiken left the Council Chambers at 8:07 p.m.

7.3.5 Councillor Gilmore

Reported on Kneehill Regional Partnership steering committee meeting,
upcoming community showcase and focus on regional economic
development at spring general session.

Councillor Kuiken returned to Council Chambers at 8:09 p.m.

232/14

DAUBERT

Moved that Information Items circulated, in the Council Perusal Basket, and
regarding Meetings, Courses and Events as information and that all
Administrative and Councillor reports, as recorded on the agenda for December
8, 2014, be accepted for information and filing.

CARRIED

8.

IN CAMERA –

Councillor Kuiken disclosed a potential pecuniary conflict of interest pursuant to
Section 172(1) of the Municipal Government Act, RSA Chapter M-26, and left
the Council Chambers at 8:12 p.m.



233/14 **BATES**
Moved to recess the Regular Meeting at 8:12 p.m. in order to hold an "In Camera Meeting" pursuant to Section 197(2) of the Municipal Government Act, RSA Chapter M-26 and the Freedom of Information and Protection of Privacy Act, Section 16(1)(a) & (c)

CARRIED

8.1 Land Item – Lots 25-26, Block 6, Plan 2315AB

234/14 **DAUBERT**
Moved to reconvene the Regular Meeting at 8:20 p.m.

CARRIED

235/14 **BATES**
Having received a request from the purchaser of Lots 25-26, Block 6, Plan 2315AB, who requests an extension of the timeline to demolish all buildings and clean the lot of debris, the Village of Acme Council Authorizes the CAO to amend the Property Tax Arrears Auction Agreement between Timmerman Ent. Inc. and the Village of Acme dated July 11, 2014, by changing Section 3., Easements and Restrictions to read "...within 12 months of purchase date" from the current wording "within 6 months of purchase date."

CARRIED

9. ADJOURNMENT

236/14 **MCLEOD**
It was moved to adjourn the meeting at 8:21 pm.



MAYOR



C.A.O.