

**VILLAGE OF ACME
FEBRUARY 8, 2016**

**MINUTES OF THE FEBRUARY 8, 2016 REGULAR
MEETING OF THE COUNCIL OF THE VILLAGE OF ACME
AT THE ACME VILLAGE OFFICE, 203 CLARK STREET,
ACME, ALBERTA COMMENCING AT 6:30 PM.**

PRESENT

MAYOR	BRUCE MCLEOD
DEPUTY MAYOR	DENNIS KUIKEN
COUNCILLOR	JASON BATES
COUNCILLOR	LUCY ANN DAUBERT
COUNCILLOR	ROSS GILMORE

ADMINISTRATION PRESENT

INTERIM C.A.O.	RHODA HANNAH
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Mayor McLeod in the Chair:

ORDER

Mayor McLeod called the meeting to order at 6:30 pm.

**AGENDA
024/16**

1.0 Adoption of Agenda

Councillor Daubert moved that the Agenda be approved for the February 8, 2016 Council Meeting.

CARRIED

DELEGATES

2.0 Sgt. Glen Demmon, Beiseker RCMP

MINUTES

3.0 Minutes

3.1 Approval of the Regular Meeting Minutes held for January 25, 2016.

025/16

Councillor Gilmore moved the Minutes for the Regular Meeting of January 25, 2016 be approved.

CARRIED

4.0 Business – Request for Decision

4.1 – Municipal Inspection Report – Item #1

026/16

Motion made by Deputy Mayor Kuiken that the Village of Acme Council directs Administration to locate an external experienced qualified individual as a Returning Officer for the 2017 Municipal Election and that sufficient funds are allocated in the 2017 budget.

CARRIED

4.2 – Municipal Inspection Report – Item #2

027/16 Motion made by Deputy Mayor Kuiken that the Village of Acme Council direct Administration to locate an external qualified individual to provide Tax Recovery Process training for all administrative and finance personnel and that this training be presented by the end of March 2016.

CARRIED

4.3 – Municipal Inspection Report – Item #12

028/16 Motion made by Councillor Gilmore that the Village of Acme direct Administration to locate a Health & Safety and Awareness training for employees regarding their right to work in a safe environment, zero tolerance policies and procedures, and dealing with difficult people; and to locate a local contractor that can construct building modifications which will support security of personnel and the security of information and files of the Village Office.

CARRIED

4.4 – Inspection Report - Errors in Minutes

029/16 Motion made by Councillor Bates for the Village of Acme to re-affirm resolution #172-14 as Moved by Councillor Gilmore to sign a 5 year contract with Wild Rose Assessment Services, Red Deer, AB.

CARRIED

030/16 Motion made by Councillor Daubert for the Village of Acme to re-affirm resolution #191/14 – That the Village of Acme Council not agree to give the Red Deer River Watershed Alliance our financial support in the amount of \$328.00.

CARRIED

4.5 – Municipal Affairs Inspection Report

031/16 Motion made by Councillor Bates for the Village of Acme Council direct Administration to improve the quality of financial reporting by revising the format of the quarterly financial report; and to supply the Accounts Payable listing to Council in the Agenda Package.

CARRIED

4.6 – Municipal Inspection Report – Item #4

Bylaw #2016-01 being a Bylaw of the Village of Acme, in the Province of Alberta, to repeal Bylaw #95-07 and adopt Bylaw #2015-05 being Bylaws for the Inter Municipal Subdivision and Development Appeal Board for the Village of Carbon, Village of Linden and the Village of Acme.

- 1) Council Deems it necessary to repeal the existing Bylaw #95-07 and adopt Bylaw #2015-05 of the Inter municipal Subdivision and Development Appeal Board.
- 2) Council deems it necessary to amend the Land Use Bylaw #2004-04 to reflect the repeal of Subdivision and Development Appeal Board Bylaw #95-07 and the adoption of Inter Municipal Subdivision and Development Appeal Board Bylaw #2015-05.

032/16 Motion made by Councillor Gilmore to give First reading to Bylaw #2016-01 this 8 day of February, 2016.
CARRIED

033/16 Motion made by Councillor Bates to give Second reading to Bylaw #2016-01 this 8 day of February, 2016.
CARRIED

034/16 Motion made by Deputy Mayor Kuiken that Council gives unanimous consent to consider Third reading of Bylaw #2016-01 this 8 day of February, 2016.
CARRIED UNANIMOUSLY

035/16 Motion made by Councillor Daubert to give Third and final reading to Bylaw #2016-01 this 8 day of February, 2016.
CARRIED

4.7 – Palliser Regional Services

036/16 Motion made by Councillor Gilmore that the Village of Acme Council agree to lending their name and support for Palliser Regional Municipal Services to receive the Alberta Community Partnership Grant.
CARRIED

4.8 – Assessment Review Board Training

037/16 Motion made by Deputy Mayor Kuiken that the Village of Acme Council appoint Municipal Clerk, Colleen Herrera as a New Clerk for the Assessment Review Board. Free training by MGB to be held on March 3-4, 2016 in Calgary.
CARRIED

038/16

4.9 – Kneehill County/Acme Transfer Station Agreement

Motion made by Councillor Gilmore for the Village of Acme agree to the Kneehill County/Acme Transfer Station Agreement to receive the flat fee of \$20,000.00 per year for the yearly Garbage Costs.

CARRIED

4.10 -Annual Municipal Law Seminar

039/16

Motion made by Councillor Gilmore to send any Council member from the Village of Acme who wants to attend the Reynolds Mirth, Richards & Farmer Municipal Law Seminar, March 11, 2016 in Airdrie.

CARRIED

4.0 Business – For Your Information

4.1 – Sgt. Demmon reporting on Community Policing.

Sgt. Glen Demmon of the Beiseker RCMP reported on the activity of crimes and calls in Acme and the surrounding area.

The Sgt also asked the Village of Acme Council of their priorities from RCMP. Sgt. Demmon left the meeting. Discussion followed. Mayor McLeod asked Interim CAO to report to Sgt. Demmon that the Village of Acme priorities are Traffic Control and Visibility in Acme.

4.2 – Consistency regarding delegate registration and time lines for speaker.

Mayor McLeod reported that we will follow the rules as per Council Procedural Bylaw #2014-05.

4.3 – Council directs administration to ensure there is consistent application of Bylaw Enforcement. Bylaw to attend the Council meeting on March 14, 2016.

4.4 – Need a Bylaw to establish the Communications Committee and present at Council meeting on February 22, 2016.

4.5 – Inspection Report – Item #11

Accounting Skills Development for Village of Acme personnel involved with finance functions.

Interim CAO will check with Muniware and bring back to February 22, 2016 meeting re: Assessments.

5.0 Reports

5.1.0 Financial Information

5.1.1. Accounts Payable as of February 8, 2016 is \$ 44,293.32 for expenses.

040/16

Motion made by Councillor Gilmore to adopt the Accounts Payable.

CARRIED

5.2.0 Staff, Council and Committee Reports

5.2.1 CAO January 2016 Report – Attached

5.2.2 Public Works January Report - Attached

5.2.3 Councillor Daubert reported on attending a Community Futures meeting on February 4, 2016 in Strathmore.
Next meeting will be March 3, 2016.

041/16

Motion made by Councillor Bates to accept all reports.

CARRIED

Courses and Meetings

Council Meetings

- February 22, 2016 – Regular Council Meeting at 6:30 pm
- FCSS Discovery Night, Acme, March 3, 2016, 6:30 pm – 8:00 pm

042/16

Motion made by Councillor Daubert to go in-camera at 7:45 pm
Chief Administrative Officer discussion.

CARRIED

Councillor Gilmore left the in-camera meeting at 8:32 pm.
Councillor Gilmore returned to the in-camera meeting at 8:45 pm.

043/16

Motion made by Councillor Bates to go out of camera at 8:46 pm.

CARRIED

044/16

Motion made by Councillor Gilmore to apply \$50,000 from 2014 and \$50,000. from 2015 from GTF – Gas Tax Fund to Prospect Ave project and \$50,000. from 2016 of the GTF to the Lift Station repair/rebuild.

CARRIED

ADJOURNMENT

6.0 Adjournment

044/16

Councillor Daubert moved to adjourn the meeting at 9:13 pm.

CARRIED



MAYOR



C.A.O.