

**VILLAGE OF ACME**

**MINUTES OF THE JANUARY 12, 2015  
REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF ACME  
AT THE COUNCIL CHAMBERS OF THE ACME VILLAGE OFFICE,  
203 CLARKE STREET, ACME, ALBERTA  
COMMENCING AT 6:30 PM.**

**PRESENT**

Mayor	Bruce McLeod
Deputy Mayor	Dennis Kuiken
Councillor	Jason Bates
Councillor	Lucy Ann Daubert
Councillor	Ross Gilmore

**OTHERS PRESENT**

CAO Brad Mason

**Mayor McLeod in the Chair:**

Mayor McLeod called the meeting to order at 6:30 p.m.

**1.0 ADOPTION OF AGENDA**

Additions to the Agenda:

5.4 Boomtown Trail

001/15

DAUBERT

IT WAS RESOLVED to adopt the agenda as amended.

CARRIED

**2.0 DELEGATIONS** - None

**3.0 PUBLIC HEARINGS** – None

**4.0 MINUTES**

002/15

GILMORE

The Councillors, all having read the Minutes of the Regular Meeting of the Council of the Village of Acme held December 8, 2014, and there being no errors, omissions or corrections, are approved as distributed.

CARRIED



## **5.0 BUSINESS**

### **5.1 – Drinking Water Safety Plan**

The Chief Administrative Officer presented the DWSP to Council for review and approval. Councillor Gilmore asked how the regular water testing fit into this. The CAO advised that the testing was required under our Alberta Environment Approval and the DWSP is a risk management tool.

003/15

GILMORE

Council approves the Village of Acme Drinking Water Safety Plan.

CARRIED

### **5.2 – Purchasing Policy and Procedure**

The Chief Administrative Officer presented the draft Purchasing Policy and Procedure to Council. The new policy includes the use of Purchase Orders as part of the procurement process. Discussion was held to clarify the meaning of Article 3 (d) – contracts greater than \$200,000 or longer than three years vs. Article 5 – Contract Approval amounts greater than \$100,000.

004/15

BATES

Council approves the Village of Acme Purchasing Policy and Procedure #15-01C and rescinds Policy 08-00123P – Equipment and Vehicle Repairs

CARRIED

### **5.3 – Corporate Credit Card Policy**

The Chief Administrative Officer presented the draft Corporate Credit Card Policy to Council. Council discussed the addition of a card for the Mayor in the amount of \$3,000 and the Fire Chief in the amount of \$1,000.

005/15

DAUBERT

Council approves the Village of Acme Corporate Credit Card Policy #15-02C as amended to include under Designated Credit Card Holders “Mayor \$3000 and Fire Chief \$1000” and rescinds Policy 97-5P – Village Credit Cards.

CARRIED

## **5.4 – Boomtown Trail**

Councillor Daubert brought forward concerns over up to ten members withdrawing from Boomtown Trail, and if so, the continued value of membership.

006/15

DAUBERT

Council directs administration to prepare a report on the value of membership in Boomtown Trail for the January 26, 2015 Regular Meeting of Council.

CARRIED

## **6.0 INFORMATION ITEMS**

### **6.1 Correspondence For Action**

6.1.1 Municipal Affairs Minister petition response

6.2.2 Municipal Affairs Elected Officials Emergency Management Act Workshop

### **6.2 Circulated**

6.2.1 Kneehill Regional FCSS Budget Impact on Municipalities

6.2.2 Human Services Minister FCSS Response

### **6.3 Council Perusal Basket**

6.3.1 Kneehill County Neighbourhood News

### **6.4 Meetings, Courses and Events**

6.4.1 Council Meetings:

January 26, 2014 Regular Council Meeting

6.4.2 Courses:

Brownlee Law Emerging Trends Seminar, February 19, 2015

6.4.3 Events:

Municipal Affairs Preliminary Review, January 13, 2015

Municipal Elected Officials Emergency Management Act Workshop,  
January 20, 2015

007/15

BATES

Council accepts Information Items circulated, in the Council Perusal Basket, and regarding Meetings, Courses and Events as information.

CARRIED

## **7.0 REPORTS**

### **7.1 Financial Reports**



7.1.1 Accounts Payable – as of January 12, 2015.

008/15

KUIKEN

That the accounts payable as of January 12, 2015 in the amount of \$111,945.39 are approved.

CARRIED

7.1.2 Bank Reconciliation – Delayed

7.1.3 Financial Reporting – Quarterly

009/15

GILMORE

That the Financial Report to December 31, 2014 is accepted for information.

CARRIED

**7.2 Administrative Reports**

7.2.1 Chief Administrative Officer (1<sup>st</sup> meeting each month)

7.2.2 Public Works (1<sup>st</sup> meeting each month)

7.2.3 Council Resolution Status

010/15

KUIKEN

Council directs the CAO to proceed with preparing a draft Bylaw to form an Inter-municipal Subdivision and Development Appeal Board with neighbouring municipalities

CARRIED

011/15

KUIKEN

Moved that all Administrative reports, as recorded on the agenda for January 12, 2015 be accepted for information and filing.

CARRIED

**7.3 Councillor Reports**

7.3.1 Mayor McLeod

7.3.2 Deputy Mayor Kuiken

7.3.3 Councillor Bates

- Attending a Drumheller Solid Waste meeting. Officers elected. Bylaws updated. Budget preparation. Moving to cardboard recycling bins with smaller openings. Strathmore contract received 6 month extension.

7.3.4 Councillor Daubert

- Attended an Aqua 7 Regional Water Commission meeting. AGM held, no changes to executive. Next regular meeting February 19. Mayor McLeod to attend.
- Attended Community Futures Meeting, request for \$7,500 loan supporting the Three Hills Arts Academy approved.

7.3.5 Councillor Gilmore

012/15

BATES

Moved that all Councillor reports, as recorded on the agenda for January 12, 2015 be accepted for information and filing.

CARRIED

8.

IN CAMERA – None

9.

ADJOURNMENT

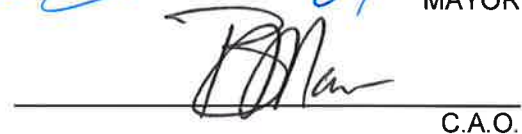
013/15

MCLEOD

It was moved to adjourn the meeting at 7:09 pm.



MAYOR



C.A.O.