

VILLAGE OF ACME

**MINUTES OF THE JULY 13, 2015
REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF ACME
AT THE COUNCIL CHAMBERS OF THE ACME VILLAGE OFFICE,
203 CLARK STREET, ACME, ALBERTA
COMMENCING AT 6:30 PM.**

PRESENT

Mayor	Bruce McLeod
Councillor	Jason Bates
Councillor	Ross Gilmore
Councillor	Lucy Ann Daubert

ABSENT

DEPUTY MAYOR	DENNIS KUIKEN
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OTHERS PRESENT

Assistant Administrator	Rhoda Hannah
Municipal Clerk	Colleen Herrera

Mayor McLeod in the Chair:

Mayor McLeod called the meeting to order at 6:30 p.m.

1.0 ADOPTION OF AGENDA

Additions to the Agenda:
None

216/15

JASON BATES

IT WAS RESOLVED to adopt the agenda as presented.

CARRIED

2.0 DELEGATIONS – None

3.0 PUBLIC HEARING

3.1 Public Hearing regarding Bylaw 2015-10, Amend LUB 2004-04

CALL TO ORDER at 6:31 pm

1. OPENING STATEMENTS

- 1.1 This Hearing is held pursuant to Sections 230, 606 and 692 of the Municipal Government Act, RSA 2000, as amended.
- 1.2 The purpose of Bylaw #2015-10 is to amend the Village of Acme Land Use Bylaw #2004-04, specifically to amend Part VIII, the Land Use District Map by re-designating Lot 4, Block 12, Plan No. 0010346 in the Village of Acme from "P" – Community Service District to "R-1" – Residential District."
- 1.3 The notice of the Hearing was given in writing to:
 - i) the Planning & Development Officer.
- 1.4 The notice of the Hearing was advertised in the Three Hills Capital Newspaper on June 24 and July 2, 2015.
- 1.5 Presentations are to be brief and to the point and limited to 5 minutes.
- 1.6 All persons giving presentations are to state their name and address. All persons giving presentations must be electors of the municipality, meaning they must be eligible to vote in a civic election and must be a resident of the Village of Acme.
- 1.7 The Chairman may allow questions from members of Council after each presentation.
- 1.8 The Chairman may allow rebuttal from persons having given presentations.

2. HEARING PRESENTATIONS

2.1 Planning & Development Officer

The purpose of Bylaw #2015-10 is to amend the Village of Acme Land Use Bylaw #2004-04, specifically to amend Part VIII, the Land Use District Map by re-designating Lot 4, Block 12, Plan No. 0010346 in the Village of Acme from "P" – Community Service District to "R-1" – Residential District. For discussion purposes, the property is referred to as the "tire park".

Council desires to create new residential lots within the Village of Acme. The first step in this process is to propose an amendment to the Acme Land Use Bylaw to re-designate the property on Prospect Avenue from its current use, Community Service District to Residential District.

Existing Land Use: "P" – Community Service District. The property is not a designated Municipal Reserve or School Reserve as defined in the Municipal Government Act.

Municipal Development Plan: The proposed re-designation is in accordance with the Municipal Development Plan.

Council gave First Reading and set the required Public Hearing at its June 22, 2015 meeting.

- The Planning and Development Officer has reviewed this application, consulted with Palliser Regional Municipal Services, and consulted the relevant statutory documents (Municipal Development Plan, Land Use Bylaw, Municipal Government Act) and has determined that the proposed land use district for the lot is an appropriate fit with the surrounding uses.
- Prior to any further development of the property, subdivision approval must be obtained. Following subdivision approval, a Development Permit must be approved.

2.2 Those in favour of the Bylaw

Glen Rieger – 534 Prospect Avenue

With respect to the rezoning of the property on Prospect Ave, I publically support and applaud the efforts of Acme Village Council to rezone this currently vacant, unused land into residential housing lots which will be available for sale in order to contribute to our current and future base of property tax payers.

Arlene Gaucher – 250 Cross Street

I agree with the rezoning. We could be like Delia which is giving away land cheap just so that they can bring people into their community. We need land for taxes, not more green spaces in Acme. I would really like to see this land turned into lots to sell for housing.

2.3 Those opposed to the Bylaw

The Chairperson read 2 written submissions received (Attached)

2.4 Any person deemed to be affected who wishes to be heard.

None

3. ADJOURNMENT

Chair McLeod declared the public hearing closed at 6:43 pm.

4.0 MINUTES

217/15

ROSS GILMORE

The Councillors, all having read the Minutes of the Regular Meeting of the Council of the Village of Acme held June 22, 2015, and there being no errors, omissions or corrections, are approved as distributed.

CARRIED

5.0 BUSINESS

5.1 – Cemetery Maintenance Policy

The CAO presented a cemetery maintenance policy for implementation January 1, 2016 for consideration.

218/15

LUCY ANN DAUBERT

Council approves the Cemetery Maintenance Policy 15-03C and further directs administration and public works to report at the October 13, 2015 Regular Council Meeting on requirements and costs to meet the projected service level, for discussion during 2016 budget deliberations.

CARRIED

5.2 – Canadian Fallen Heroes Foundation Request – Mayor McLeod

The Canadian Fallen Heroes Foundation is requesting funding for a program which creates Memorials for lost soldiers from Acme. More information was requested but not received.

JASON BATES

Council accepts as information to file.

CARRIED

5.3 – Appointment of Acting CAO

The CAO presented a request for decision to appoint an Acting Chief Administrative Officer effective July 13, 2015.

219/15

JASON BATES

Council appoints Rhoda Hannah as the Acting Chief Administrative Officer of the Village of Acme effective July 14,, 2015 until such time as the position is filled.

CARRIED

5.4 – Village of Acme Strategic Plan

The CAO presented the Village of Acme Strategic Plan for Council approval. The strategic plan presented includes an annual planning cycle. The cycle will become the annual planning process used by Council and Administration. One of the keys to this planning process is the link between Goals, Strategies and Budget, which helps ensure consideration is given to goals based on their merits, application and costs.

220/15

ROSS GILMORE

Having identified the need to identify strategies and priorities in the coming years, Council hereby adopts the 2015 Village of Acme Strategic Plan.

CARRIED

5.5 – Bylaw #2015-10

The purpose of Bylaw #2015-10 is to amend the Village of Acme Land Use Bylaw #2004-04, specifically to amend Part VIII, the Land Use District Map by re-designating Lot 4, Block 12, Plan No. 0010346 in the Village of Acme from “P” – Community Service District to “R-1” – Residential District.

The bylaw is presented for consideration following the public hearing earlier in the meeting.

221/15

JASON BATES

Council gives Second reading of Bylaw #2015-10, a Bylaw to amend the Village of Acme Land Use Bylaw #2004-04, specifically to amend Part VIII, the Land Use District Map by re-designating Lot 4, Block 12, Plan No. 0010346 in the Village of Acme from “P” – Community Service District to “R-1” – Residential District.

CARRIED

222/15

LUCY ANN DAUBERT

Council gives Third reading of Bylaw #2015-10, a Bylaw to amend the Village of Acme Land Use Bylaw #2004-04, specifically to amend Part VIII, the Land Use District Map by re-designating Lot 4, Block 12, Plan No. 0010346 in the Village of Acme from “P” – Community Service District to “R-1” – Residential District.

CARRIED

5.6 – Bylaw Enforcement Services MOA and Bylaw #2015-11

The Village of Acme is partnering with the Towns of Three Hills and Trochu in the shared service provision of a bylaw enforcement officer. This position has been filled, and the services are ready to launch. In order to finalize the details for service provision and provide the necessary authority under the Municipal Government Act (MGA), the Village is required to enter into a Memorandum of Agreement with the Town of Three Hills and the Town of Trochu. Each municipality must also have a bylaw in place to authorize and appoint a bylaw enforcement officer.

223/15

ROSS GILMORE

In order to increase the level of bylaw enforcement in the Village of Acme, Council approves the Memorandum of Agreement between the Town of Three Hills, Town of Trochu, and Village of Acme for the provision of bylaw enforcement services and authorizes the Mayor Chief Administrative Officer to execute the same.

CARRIED

224/15

JASON BATES

Council reads Bylaw #2015-11, being a bylaw of the Village of Acme in the Province of Alberta to establish bylaw enforcement officer positions and to specify the powers and duties which may be exercised by bylaw enforcement officers for the first time.

CARRIED

225/15

LUCY ANN DAUBERT

Council reads Bylaw #2015-11, being a bylaw of the Village of Acme in the Province of Alberta to establish bylaw enforcement officer positions and to specify the powers and duties which may be exercised by bylaw enforcement officers for the second time.

CARRIED

226/15

LUCY ANN DAUBERT

Council gives unanimous consent to consider third reading of Bylaw #2015-11

CARRIED

227/15

BRUCE MCLEOD

Council reads Bylaw #2015-11, being a bylaw of the Village of Acme in the Province of Alberta to establish bylaw enforcement officer positions and to specify the powers and duties which may be exercised by bylaw enforcement officers for the third time.

CARRIED

5.7 – Communications Advisory Committee

One of the goals of the Village of Acme Strategic Plan is to improve its communications with the public. Strategy 5.A of the Strategic Plan is the establishment of a Communications Advisory Committee.

228/15

JASON BATES

In order to improve communications at all levels, the Village of Acme Council hereby establishes the Communications Advisory Committee. Council appoints Councillor Ross Gilmore as Chair person and Councillor Lucy Ann Daubert as a Council representative and directs them to prepare a Terms of Reference for approval by Council at the next meeting.

CARRIED

6.0 INFORMATION ITEMS

6.1 Correspondence For Action

6.1.1

6.2 Circulated

6.2.1 Minister of Municipal Affairs Appointment of Inspector She will be coming to Acme sometime in August.

6.2.2

6.3 Council Perusal Basket

6.3.1 Alberta TrailNet Newsletter

6.4 Meetings, Courses and Events

6.4.1 Council Meetings:

August 24, 2015 Regular Council Meeting

6.4.2 Courses:

6.4.3 Events:

AUMA September 23-25, 2015, Calgary

229/15

ROSS GILMORE

Council accepts Information Items circulated, in the Council Perusal Basket, and regarding Meetings, Courses and Events as information.

CARRIED

7.0 REPORTS

7.1 Financial Reports

7.1.1 Accounts Payable – as of July 13, 2015.

230/15

JASON BATES

That the accounts payable as of July 13, 2015 in the amount of \$ 51,918.3 are approved.

CARRIED

7.1.2 Bank Reconciliation – Monthly

231/15

Lucy Ann Daubert

That the June 2015 Bank Reconciliation reports be accepted for information.

CARRIED

7.2 Administrative Reports

7.2.1 Chief Administrative Officer

7.2.2 Public Works (See report attached)

7.3 Councillor Reports

7.3.1 Mayor McLeod

Attended the Acme Sports Day on June 20, 2015. He thought that it was well attended and well liked by all.

7.3.2 Deputy Mayor Kuiken

7.3.3 Councillor Bates

No Report

7.3.4 Councillor Daubert

Attended a Community Futures meeting. They had their annual AGM Mtg first then the Regular Mtg. Discussed a few general items. Next meeting is September 3, 2015 in Strathmore.

7.3.5 Councillor Gilmore

No report.

232/15

ROSS GILMORE

Moved that all Administrative and Councillor reports, as recorded on the agenda for July 13, 2015 be accepted for information and filing.

CARRIED

8.
233/15

IN CAMERA –
BRUCE MCLEOD

Moved to recess the Regular Meeting at 7:29 pm in order to hold an "In Camera Meeting" pursuant to Section 197(2) of the Municipal Government Act, RSA Chapter M-26 and the Freedom of Information and Protection of Privacy Act, Section 23(1) & 24(1)(a).

CARRIED

8.1 Personnel – CAO Recruitment

234/15

LUCY ANN DAUBERT

Moved to reconvene the Regular Meeting at 8:15 pm

CARRIED

9.

ADJOURNMENT

235/15

BRUCE MCLEOD

It was moved to adjourn the meeting at 8:17 pm.



MAYOR



C.A.O.