



VILLAGE OF ACME
IN THE
PROVINCE OF ALBERTA
BYLAW 2025-03
SANITARY SEWER SERVICE BYLAW

Being a bylaw of the Village of Acme in the Province of Alberta, Canada **RESPECTING THE SANITARY SEWER SYSTEM** in the Village of Acme.

WHEREAS the Municipal Government Act authorizes a municipality to operate a Sanitary Sewerage System as a public utility for the purpose of receiving Wastewater from residents, industrial, commercial, and institutional users, and from all other Customers in the Village of Acme and subject to Council approval, from Customers outside the Village boundaries.

AND WHEREAS the Municipal Government Act authorizes a municipality to pass a bylaw respecting public utilities and services provided by the municipality.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE VILLAGE OF ACME, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

SECTION 1 – TITLE

1.1 This Bylaw may be cited as the “Sanitary Sewer Service Bylaw”.

SECTION 2 – INTERPRETATION

2.1 In this Bylaw and any schedules to this Bylaw the following terms when capitalized shall have the following meanings:

- a. **“Account”** means an agreement by which a Person agrees to pay for Sanitary Sewer Service supplied to a Premises.
- b. **“Adverse Effect”** means impairment of or damage to, or the risk of impairment of or damage to, the environment, human health or safety, property, or the Sanitary Sewerage System.
- c. **“Bare Land Service Connection”** means service connections are available at the property line for the Premises to connect to, but are not yet connected.
- d. **“Billing Date”** means the date as identified on the utility bill.
- a. **“Bylaw”** means this Sanitary Sewer Service Bylaw.
- b. **“CAO”** means the Chief Administrative Officer of the Village of Acme.
- e. **“Clear Water Waste”** means water originating from sources other than Wastewater streams and includes, without limitation:
 - i. roof drainage;
 - ii. foundation drainage collected beneath the surface of the ground by a foundation drain or weeping tile;
 - iii. remediated groundwater;
 - iv. impounded storm drainage or impounded ground water;



- v. non-contact cooling water; and
- vi. water Released as directed by Alberta Environment.
- f. **“Council”** means the Municipal Council of the Village of Acme.
- g. **“Customer”** means any Person who is party to an Account with the Village.
- h. **“Enforcement Officer”** means an individual engaged by the Village as a Community Peace Officer or a Bylaw Enforcement Officer, a peace officer as defined in the Peace Officer Act, R.S.A. 2006, c. P-3.5 or a member of the Royal Canadian Mounted Police.
- i. **“EPEA”** means the Environmental Protection and Enhancement Act, R.S.A. 2000, c. E-12.
- j. **“Hauled Wastewater”** means Wastewater which is collected in a manner other than by a Service Connection or which is transported by vehicle for Release into the Sanitary Sewerage System (including through the Recreational Vehicle (RV) Dump Station), and includes Wastewater removed from a cesspool, septic tank system, privy vault or privy pit, chemical toilet, portable toilet, recreational vehicle, or Wastewater holding structure.
- k. **“Interceptor”** means a receptacle installed on a Private System to prevent substances which may cause an Adverse Effect from being Released into the Sanitary Sewerage System.
- l. **“Monitoring Access Point”** means a location from which Wastewater from a Premises may be monitored or collected for testing and includes a manhole.
- m. **“Municipal Government Act”** means the Municipal Government Act, R.S.A. 2000, c. M-26.
- n. **“Municipal Ticket”** means a notice of a contravention of this Bylaw issued in accordance with section 15.3(a) of this Bylaw.
- o. **“Occupant”** means a Person using or occupying a Premises who is not the Owner of the Premises.
- p. **“Operator”** means employees of the Village of Acme authorized to operate and manage the Wastewater System.
- q. **“Owner”** means an owner as defined in the Municipal Government Act.
- r. **“Parcel of Land”** means a parcel of land as defined in the Municipal Government Act.
- s. **“Person”** means any individual, partnership, corporation, company, society or government entity.
- t. **“Pre-treatment Facility”** means a system or works which changes the concentrations, characteristics, or flow rate of Wastewater prior to Release into the Sanitary Sewerage System but does not include Interceptors or In-sink Food Waste Disposers.
- u. **“Premises”** means land, buildings, or both, or a portion of either, occupied or used for any purpose within the Village.
- v. **“Private System”** means the pipes, fittings, valves, and appurtenances that collect and convey Wastewater from fixtures within a building to a Service



Connection or a private Wastewater collection and disposal system.

- w. **“Prohibited Substance”** means a substance described as a prohibited substance in Schedule “A” to this Bylaw.
- x. **“Provincial Offences Procedure Act”** means the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34.
- y. **“Release”** means release of wastewater as defined in the EPEA.
- z. **“Residential Premises”** means a Premises used for residential purposes and includes a house, condominium, duplex, semi-detached house, and apartment complex, and includes mixed use Premises which include a residential component.
- aa. **“Sanitary Sewer Service”** means the utility service provided by the Sanitary Sewerage System.
- bb. **“Sanitary Sewer Service Charge”** means the charge applied to Accounts for Sanitary Sewer Service in accordance with sections 11.1, 11.2, and 11.3 of this Bylaw.
- cc. **“Sanitary Sewerage System”** means the system or works established to supply Sanitary Sewer Service within the Village and is a municipal public utility as defined in the Municipal Government Act.
- dd. **“Self-contained Unit”** means a self-contained part of a building having regard to the use of the building, and includes a self-contained dwelling unit in a Residential Premises.
- ee. **“Service Connection”** means a service connection as defined in the Municipal Government Act and includes a Service Connection (Private) and a Service Connection (Village).
- ff. **“Service Connection (Private)”** means the portion of a Service Connection located on, above or underneath a Parcel of Land that is not owned by the Village.
- gg. **“Service Connection (Village)”** means the portion of a Service Connection from the Water Main to the boundary of the property, road, or easement within which the Water Main is located above or beneath a Parcel of Land that is owned or managed by the Village.
- hh. **“Sewer Main”** means the main line of the Sanitary Sewerage System located on, above or underneath a road or easement granted to the Village for that purpose.
- ii. **“Village”** means the Municipality of the Village of Acme in the Province of Alberta or, where the context so requires, its municipal boundaries.
- jj. **“Provincial Violation Ticket”** means a violation ticket as defined in the Provincial Offences Procedure Act.
- kk. **“Wastewater”** means the composite of water and water-carried waste from Premises, but does not include Clear Water Waste.
- ll. **“Wastewater Meter”** means a device installed by the Village to measure the volume of Wastewater Released from the Premises into the Village Sanitary Sewerage System.




- 2.2 Any references in this Bylaw to any statutes are to those statutes as amended or replaced from time to time thereto, and include any regulations enacted thereunder.
- 2.3 Where the singular or masculine form of a word is used in this Bylaw, it shall include the plural, feminine or neutral form of the word as the context so requires.
- 2.4 The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.
- 2.5 The word "may" when used in this Bylaw shall be construed as permissive and empowering, and the word "shall" when used in this Bylaw shall be construed as imperative.
- 2.6 Whenever measurements are provided in both metric and imperial units in this Bylaw, the metric units form part of this Bylaw and the imperial units are provided for convenience only.

SECTION 3 – AUTHORITY

- 3.1 The Village has the power and authority to do all things necessary for the general maintenance, management, and operation of the Sanitary Sewerage System.
- 3.2 The Operator shall be a Designated Officer in respect of this Bylaw.
- 3.3 The Operator is authorized to:
 - a. carry out the administration, control, care, and management of the Sanitary Sewerage System;
 - b. enter into contracts on behalf of the Village in respect of the Sanitary Sewerage System;
 - c. enter onto land and structures to carry out inspections, remedies, enforcement or other actions with respect to this Bylaw in accordance with the Municipal Government Act; and
 - d. delegate any or all of the powers of the Operator pursuant to this Bylaw to employees and or contractors of the Village.
- 3.4 The Operator may establish rates, charges, or fees for all the products and services provided pursuant to this Bylaw, as set out in the Master Rates Bylaw.

SECTION 4 – RESPONSIBILITY

- 4.1 The Village, having constructed or caused to be constructed, operated, and maintained the Sanitary Sewerage System, shall supply Sanitary Sewer Service in accordance with this Bylaw and the Municipal Government Act.
- 4.2 The Village may supply Sanitary Sewer Service for domestic, commercial, industrial, and institutional purposes to any Premises.

SECTION 5 – RELEASE OF WASTEWATER

- 5.1 No Person shall Release Wastewater within the Village except in accordance with this Bylaw.
- 5.2 No Person shall Release any substance, including Wastewater, into the Sanitary Sewerage System except in accordance with this Bylaw.
- 5.3 Without limiting the generality of sections 5.1 and 5.2 of this Bylaw:
 - a. the Owner or Occupant of a Premises shall ensure that Wastewater from that

A handwritten signature in black ink is located in the bottom right corner of the page. Below the signature is a small circle containing the letter '@'.

Premises is Released into the Sanitary Sewerage System, or a private Wastewater pre-treatment and disposal system that has been authorized by the Operator; and

- b. no Person shall Release Wastewater into any watercourse as defined in the EPEA.

SECTION 6 – SERVICE CONNECTIONS

Application for Service Connections

- 6.1 No Person shall install, modify or expand a Service Connection except with the authorization of the Operator.
- 6.2 The Owner of a Premises may apply for a Service Connection to be installed, modified, or expanded in respect of the Premises.
- 6.3 The Operator may approve an application pursuant to section 6.2 of this Bylaw subject to the following terms and conditions:
 - a. an Account being set up in respect of the Premises; and
 - b. any conditions set out in a Development Permit or Development.
- 6.4 The general layout for Service Connections shall be as set out in Schedules “B” and “C” to this Bylaw. These schedules are for guidance only, and in the event of any differences between this Bylaw or the Municipal Government Act and the layout described in Schedules “B” and “C”, the Bylaw or the Municipal Government Act shall prevail.

Responsibility for Service Connections (Private)

- 6.5 The Owner of a Premises shall be responsible for constructing, maintaining, and repairing the Service Connection (Private) in respect of the Premises including, without limitation, connecting the Service Connection (Private) to the Service Connection (Village).
- 6.6 The Owner of a Premises shall ensure that a Service Connection (Private) for the Premises is kept in good repair and protected from damage.
- 6.7 Notwithstanding sections 6.5 and 6.6 of this Bylaw, the Operator may require the Owner of a Premises to give the Village authorization to construct, maintain, and repair the Service Connection (Private) for that Premises as a condition of:
 - a. approving an application to install, modify, or expand a Service Connection in respect of the Premises; or
 - b. supplying or continuing to supply Sanitary Sewer Service to the Premises.
- 6.8 If the Village constructs, maintains, or repairs a Service Connection (Private) pursuant to section 6.7 of this Bylaw, this shall be at the cost of the Owner.

Responsibility for Service Connections (Village)

- 6.9 The Village shall be responsible for constructing, maintaining, and repairing Service Connections (Village).
- 6.10 Notwithstanding section 6.9 of this Bylaw, the Operator may require the Owner of a Premises to be responsible for the cost of constructing, maintaining, and repairing the Service Connection (Village) for that Premises, as a condition of:
 - a. approving an application to install, modify, or expand a Service Connection in



respect of the Premises; or

b. supplying or continuing to supply Sanitary Sewer Service to the Premises.

Service Connections to a Premises

6.11 To the extent the Operator considers it practical or desirable to do so, the Operator may authorize ONE (1) Service Connection per Parcel of Land.

6.12 Notwithstanding section 6.11 of this Bylaw:

a. if a Parcel of Land contains more than one Self-contained Unit, the Operator may approve more than one Service Connection to a Parcel of Land;

b. if more than one Parcel of Land is located within a building, the Operator may approve one or more Service Connections to the building to be shared by the Parcels of Land; and

c. the Operator may approve more than one Service Connection for a Parcel of Land if, in the opinion of the Operator, it is necessary or desirable to do so.

Refusal to Provide Service and Service Connection

6.13 The Operator may refuse to authorize a Service Connection or an expansion, modification, or relocation of a Service Connection or refuse to supply Sanitary Sewer Service to a Premises if:

a. the Premises is not on a Parcel of Land adjacent to lands on which a Sewer Main is located;

b. in the opinion of the Operator, the Village is not reasonably able to supply Sanitary Sewer Service to the Premises;

c. in the opinion of the Operator, the Sanitary Sewerage System is not reasonably able to accommodate the proposed expansion, modification or relocation of a Service Connection; or

d. the application is not made by the Owner of the Premises.

Abandonment of Service Connections

6.14 The Owner of a Premises shall notify the Operator if a Service Connection for that Premises is or will be abandoned.

6.15 The Operator may declare a Service Connection abandoned if:

a. use of the Service Connection is discontinued for SIX (6) months or more;

b. there is no building on the Premises and no building is currently being constructed; or

c. there is no Account in respect of the Premises.

6.16 If a Service Connection is abandoned in accordance with section 6.14 or 6.15 of this Bylaw, the Operator may require the Owner of the Premises to take any steps the Operator considers necessary or desirable for closure or removal of the Service Connection.

Responsibility for Private Systems

6.17 The Owner of a Premises shall be responsible for constructing, maintaining, and repairing the Private System in respect of the Premises including, without limitation,



connecting the Private System to the Service Connection (Private).

Service Connections and Service for Premises other than Residential Premises

- 6.18 No Person shall commence, carry on, alter, or expand any activity other than a residential activity on any Premises which is connected or will be connected to the Sanitary Sewerage System except with the authorization of the Operator.
- 6.19 The Operator may require a Person seeking an authorization pursuant to section 6.18 of this Bylaw to provide a report to the satisfaction of the Operator certified by a professional engineer stating:
- a. the type of Wastewater to be produced by or Released from the Premises including an assessment of the risk that the Premises will Release Wastewater that does not comply with this Bylaw;
 - b. the anticipated daily volumes and peak rates of Wastewater Released from the Premises;
 - c. a description of the activity to be carried out within the Premises including the particulars of any expansion or addition;
 - d. the proposed Pre-treatment Facilities or Interceptors to be utilized on the Premises;
 - e. the location of the Monitoring Access Point for the Premises;
 - f. the monitoring equipment to be utilized on the Premises, and
 - g. such other information as the Operator may request.

SECTION 7 – PROHIBITED RELEASES

Prohibitions

- 7.1 No Person shall Release or allow the Release of any Prohibited Substance or Restricted Wastewater into the Sanitary Sewerage System.
- 7.2 Except with the authorization of the Operator, no Person shall:
- a. Release or allow the Release of any:
 - i. water which is used or produced during any manufacturing or commercial or industrial processing; or
 - ii. clear Water Waste.
- 7.3 Sections 7.1 and 7.2 do not apply to prevent:
- a. the Release of human excrement and urine; or
 - b. the natural flow of groundwater into a wastewater pipe or Monitoring Access Point or of rainwater or other precipitation into the lids of Monitoring Access Points unless such flow is excessive in the opinion of the Operator or is otherwise contrary to this Bylaw.

Authorizations

- 7.4 Except with the authorization of the Operator, no Person shall Release or allow the Release of Hauled Wastewater.
- 7.5 The Operator may issue an authorization pursuant to section 7.4 of this Bylaw if the Operator is satisfied that doing so will not cause any Adverse Effects.



- 7.6 If the Operator grants an authorization pursuant to section 7.5 of this Bylaw, the Operator may, as a condition of such authorization, require:
- a. periodic testing, testing upon request, or both of the Hauled Wastewater;
 - b. payment of additional fees and surcharges including, without limitation, the cost of any additional maintenance or monitoring of the Sanitary Sewerage System the Operator considers necessary or desirable as a result of the Release; and
 - c. an agreement to indemnify the Village against any Adverse Effects resulting from the Release.

Additional Requirements for Hauled Wastewater

- 7.7 A Person who Releases Hauled Wastewater shall pay to the Village, at the time of such Release, the Hauled Wastewater disposal fee set out in the Master Rates Bylaw.
- 7.8 The Operator may impose any rules for use of the Hauled Wastewater receiving location that the Operator considers necessary or desirable. Such rules shall be posted at the Hauled Wastewater receiving location.
- 7.9 A Person who Releases Hauled Wastewater shall:
- a. only Release the Hauled Wastewater at the receiving location approved by the Operator;
 - b. comply with any rules imposed by the Operator for use of the Hauled Wastewater receiving location in accordance with section 7.8 of this Bylaw; and
 - c. ensure that Hauled Wastewater is not spilled during transport or Release.
- 7.10 A Person who Releases Commercially Hauled Wastewater shall:
- a. comply with Section 7.9; and
 - b. complete a manifest for each load of Hauled Wastewater that states:
 - i. the source or sources of the load;
 - ii. the type of substance from each source;
 - iii. the volume or quantity of the substance from each source;
 - iv. the name of the Person consigning, hauling, and Releasing the load into the Sanitary Sewerage System;
 - v. the name of the Person holding the authorization pursuant to section 7.5 of this Bylaw; and
 - vi. the agreement number for the agreement granting the authorization pursuant to section 7.5 of this Bylaw; and
 - c. submit copies of all manifests prepared pursuant to section 7.10b. of this Bylaw to the Operator on a monthly basis and upon request.

Unlawful, Unauthorized and Accidental Releases

- 7.11 Any Person who causes or allows any Release of Wastewater or of any other substance into the Sanitary Sewerage System contrary to this Bylaw shall immediately notify:
- a. the 9-1-1 emergency telephone number if there is any damage or immediate danger to:



- i. human health or safety;
 - ii. property;
 - iii. the environment; or
 - iv. the Sanitary Sewerage System;
 - b. the Village, by calling the Village's 24-hour emergency telephone number;
 - c. the Owner of the Premises where the Release occurred; and
 - d. any other Person that may be affected by the Release.
- 7.12 The Person reporting the Release pursuant to section 7.11 of this Bylaw shall supply the following information to the Village and any other agency requiring it:
 - a. the name and contact information of the Person reporting the Release;
 - b. the time of the Release;
 - c. the location of the Release;
 - d. the type of substance Released and any known associated hazards;
 - e. the volume of the substance Released;
 - f. the parties who have been notified of the Release; and
 - g. any corrective action being taken, or proposed to be taken, to control the Release.
- 7.13 If a Release of Wastewater or any other substance into the Sanitary Sewerage System contrary to this Bylaw has occurred from a Premises the Operator may, as a condition of supplying or continuing to supply Sanitary Sewer Service to the Premises, require the Owner or Occupant of the Premises to provide a plan to the satisfaction of the Operator setting out how similar Releases from the Premises will be prevented.
- 7.14 Any Person who causes or allows any Release of Wastewater or any other substance into the Sanitary Sewerage System contrary to this Bylaw shall immediately take all reasonable measures to mitigate the Release.

SECTION 8 – TESTING AND MONITORING WASTEWATER

Monitoring Access Points and Monitoring Equipment

- 8.1 The Operator may test Wastewater Released from a Premises for the purpose of determining compliance with this Bylaw and establishing applicable surcharges payable pursuant to this Bylaw. The Operator may enter upon a Premises to which Sanitary Sewer Service is supplied and obtain such samples as the Operator deems necessary or desirable for the purpose of such testing.
- 8.2 All sampling, testing, and monitoring of Wastewater or other substances Released into the Sanitary Sewerage System shall be at the cost of the Customer in respect of the Premises.
- 8.3 As a condition of supplying or continuing to supply Sanitary Sewer Service to a Premises other than a Residential Premises, the Operator may require the Owner or Occupant of that Premises to:
 - a. provide, to the satisfaction of the Operator, a Monitoring Access Point to test Wastewater Released from the Premises into the Sanitary Sewerage System;

- b. enter into an agreement allowing access to the Premises to facilitate testing of Wastewater Released from the Premises, to the satisfaction of the Operator; or
 - c. both (a) and (b).
- 8.4 As a condition of supplying or continuing to supply Sanitary Sewer Service to a Premises other than a Residential Premises, the Operator may require the Owner or Occupant of that Premises to provide and utilize, to the satisfaction of the Operator, monitoring equipment to monitor Wastewater Released from the Premises into the Sanitary Sewerage System.
- 8.5 If the Operator has required monitoring equipment pursuant to section 8.4 of this Bylaw, the Owner or Occupant in respect of the Premises shall supply the results of such monitoring to the Operator as required by the Operator.
- 8.6 No Person shall obstruct or prevent access to a Monitoring Access Point or act in a manner that obstructs or prevents access to a Monitoring Access Point, including without limitation:
 - a. parking a vehicle of any kind over a Monitoring Access Point;
 - b. planting shrubbery, trees, or other plants that obstruct or prevent access to a Monitoring Access Point;
 - c. constructing a fence or any other structure that obstructs or prevents access to a Monitoring Access Point;
 - d. piling snow, wood, or any other material on top of a Monitoring Access Point; or
 - e. enclosing a Monitoring Access Point.

Testing of Wastewater

- 8.7 For the purposes of this Bylaw, the content or composition of Wastewater or of any other substance Released into the Sanitary Sewerage System may be determined using the following methods as selected by the Operator:
 - a. through the use of monitoring equipment pursuant to section 8.4 of this Bylaw; or
 - b. by collecting a sample of the Wastewater or other substance and having it analyzed by an accredited laboratory selected by the Operator.
- 8.8 Samples of Wastewater or any other substance for testing pursuant to section 8.7(b) of this Bylaw may be taken using the following methods as selected by the Operator:
 - a. a single sample with a minimum volume of one (1) litre; or
 - b. a series of samples taken over a twenty-four (24) hour period and combined into one composite sample of not less than one (1) litre.
- 8.9 If more than one Premises shares a Monitoring Access Point, the results of tests performed on any sample of Wastewater collected from such Monitoring Access Point shall be deemed to apply to all Premises connected to the Monitoring Access Point.
- 8.10 If a Premises is connected to more than one Monitoring Access Point, the Operator may estimate proportions of samples collected from each Monitoring Access Point for the purpose of determining the content or composition of Wastewater or other substances Released into the Sanitary Sewerage System by that Premises.
- 8.11 For the purpose of determining compliance with this Bylaw, the Operator may test discrete streams of Wastewater derived from individual processes in or on a Premises.



SECTION 9 – TREATMENT OF WASTEWATER PRIOR TO RELEASE

- 9.1 No Person shall install or operate a Pre-treatment Facility that Releases Wastewater into the Sanitary Sewerage System except as authorized or required by the Operator or as required pursuant to this bylaw.
- 9.2 The Operator may, on application or as a condition of supplying or continuing to supply Sanitary Sewer Service to a Premises, authorize or require a Person to install and operate a Pre-treatment Facility if the Operator considers it necessary or desirable to do so.

Operation and Maintenance of Interceptors and Pre-treatment Facilities

- 9.3 The Owner or Occupant of a Premises which Releases Wastewater into the Sanitary Sewerage System on which an Interceptor or Pre-treatment Facility is installed shall:
- a. keep the Interceptor or Pre-treatment Facility in good working condition at all times;
 - b. ensure that such Interceptor or Pre-treatment Facility is installed in accordance with the manufacturer's directions and upstream of any Monitoring Access Point;
 - c. empty the Interceptor or Pre-treatment Facility often enough that it does not become overloaded;
 - d. allow periodic inspections of the Interceptor or Pre-treatment Facility by the Operator; and
 - e. retain at the Premises:
 - i. any manuals, instructions, and specifications related to the installation, operation, maintenance, and cleaning of the Interceptor or Pre-treatment Facility installed at the Premises; and
 - ii. a maintenance schedule and record of each maintenance for the Interceptor or Pre-treatment Facility installed at the Premises for a period of two years, including records of disposal for residue removed from Wastewater by the Interceptor or Pre-treatment Facility; and
 - f. show or surrender to the Operator such materials upon request.
- 9.4 No Person shall bypass or interfere with the operation of an Interceptor or Pre-treatment Facility including, without limitation, using any physical, chemical, or other means, including emulsifiers, enzymes, bacteria, solvents, and hot water, to cause any substance an Interceptor or Pre-treatment Facility is designed to remove from Wastewater prior to Release to pass through the Interceptor or Pre-treatment Facility.

SECTION 10 – ACCOUNTS

Setting up Accounts

- 10.1 No Sanitary Sewer Service shall be supplied to a Premises unless an Account is in place in respect of that Premises.
- 10.2 A Person who is to be the Customer in respect of an Account for a Premises may apply for an Account in respect of the Premises.
- 10.3 An application to set up a new Account pursuant to section 10.2 of this Bylaw shall:
- a. include any information required by the Operator;

- b. be made not less than TWO (2) business days prior to the date on which the applicant proposes as the starting date for Sanitary Sewer Service to be supplied to the Premises; and
- c. be made in writing, by electronic transmission, or in person at the Village Office.

Customers

- 10.4 Where the Owner of a Premises requests that Sanitary Sewer Service be supplied to the Premises, the Owner shall be the Customer in respect of the Premises.
- 10.5 The Owner of a Residential Premises shall be the Customer in respect of the Premises. Occupants of Residential Premises shall not be eligible to be the Customer in respect of Residential Premises.
- 10.6 Notwithstanding section 10.5 of this Bylaw, the Operator may authorize the Occupant of Premises to be the Customer in respect of Premises if:
 - a. the Residential Premises consist of multiple Parcels of Land within a building where each Parcel of Land does not have its own Service Connection and the Customer is to be the Condominium Association in respect of the building; or
 - b. the Residential Premises is currently under construction and the Person undertaking construction requests that Sanitary Sewer Service be supplied to the Premises and that Person is to be the Customer.
- 10.7 Where the Occupant of a Premises other than a Residential Premises requests that Sanitary Sewer Service be supplied to the Premises, the Occupant may be the Customer in respect of the Premises, upon approval by the Operator, subject to section 10.8 of this Bylaw.
- 10.8 Where there is more than one Occupant of a Premises other than a Residential Premises and an Occupant of the Premises requests that Sanitary Sewer Service be supplied to the Premises, the Operator may refuse the request unless all Occupants of the Premises agree in writing to be jointly and severally responsible for any fees and charges relating to the supply of Sanitary Sewer Service for the Premises.
- 10.9 Where the Owner of a vacant Premises requests that Sanitary Sewer Service be supplied to the Premises, the Owner shall be the Customer in respect of the Premises.
- 10.10 Accounts are not transferable.

Terminating an Account

- 10.11 Prior to vacating a Premises to which Sanitary Sewer Service is supplied, the Customer shall close the Account in respect of the Premises.
- 10.12 A Customer may close an Account by:
 - a. providing TWO (2) business days' notice to the Operator in writing, by electronic transmission, or in person at the Village Office; and
 - b. paying all outstanding fees and charges owing pursuant to that Account.

SECTION 11 – SEWER RATES AND CHARGES

Sanitary Sewer Rates

- 11.1 A Customer shall pay all applicable rates and charges for the supply of Sanitary Sewer Service to the Premises for which the Customer has an Account including, without limitation:



- a. the Sanitary Sewer Service Charge;
 - b. any applicable Sanitary Sewer Service Surcharge;
 - c. any fees or surcharges imposed by the Operator in accordance with section 7.6 of this Bylaw; and
 - d. the cost of any testing required by the Operator in accordance with section 8.1 of this Bylaw.
- 11.2 If a Premises receives potable water from the Village's water utility or if the Village has installed a Wastewater Meter on the Premises, the Sanitary Sewer Service Charge shall be:
- a. the base rates as set out in the Master Rates Bylaw; and
 - b. the consumption charge as set out in the Master Rates Bylaw multiplied by the volume of Wastewater Released from the Premises.
- 11.3 If a Premises does not receive potable water from the Village's water utility and the Village has not installed a Wastewater Meter on the Premises, the Sanitary Sewer Service Charge shall be the sewer consumption flat rate as set out the Master Rates Bylaw or as set out in a signed agreement.
- 11.4 If Sanitary Sewer Service is not currently supplied to the Premises, but there is a Service Connection at the Property Line, the Owner shall set up an account and be charged a Bare Land Service Connection fee as set out in the Master Rates Bylaw.

Calculating the Volume of Wastewater

- 11.5 A Customer shall pay all applicable rates and charges for the Sanitary Sewer Services to the Premises for which the Customer has an Account.
- 11.6 Where Potable Water is supplied to a Premises, the Sanitary Sewer rates and charges payable pursuant to section 8.2 of this Bylaw shall be as follows:
- a. the Base Rates as set out in the Master Rates Bylaw; and
 - b. the Sanitary Sewer Consumption Charge as set out in the Master Rates Bylaw multiplied by the quantity of Potable Water supplied to the Premises as indicated by the Water Meter for the Premises.
- 11.7 The Operator may, as a condition of supplying or continuing to supply Sanitary Sewer Service to a Premises, require the Owner of that Premises to authorize the Village to install and maintain a Wastewater Meter on the Premises at the Owner's expense.
- 11.8 If the Village has installed a Wastewater Meter on a Premises, notwithstanding section 11.5 of this Bylaw:
- a. the volume of Wastewater Released from the Premises shall be the volume indicated by the Wastewater Meter; or
 - b. if the Operator determines that for any reason the Wastewater Meter has not accurately recorded the volume of Wastewater Released from the Premises, including without limitation because any portion of the Service Connection (Private) including the Wastewater Meter is damaged or has been tampered with, the Operator may determine the volume of Wastewater Released as if the Village has not installed a Wastewater Meter on that Premises.

Utility Bills

- 11.9 The Operator shall issue a utility bill for each Account, on a monthly basis or such other periods as determined in the discretion of the Operator.
- a. The Owner of a Premises may request that a copy of the utility bill be sent to the Occupant of the Premises if the Occupant is someone other than the Owner.
- 11.10 A utility bill issued pursuant to this Bylaw shall specify the date on which it is payable.
- 11.11 If a Customer fails to pay a utility bill on or before the date specified pursuant to section 11.9 of this Bylaw, the Customer shall pay a penalty as specified in the Master Rates Bylaw, and this penalty shall be added to and form part of the Customer's utility bill.
- 11.12 A penalty pursuant to section 11.10 of this Bylaw shall be in addition to any other remedies available to the Village for non-payment of a utility charge.
- 11.13 If a Utility Account remains unpaid for SIXTY (60) days after the Payment Due Date, the unpaid balance may be transferred to the tax roll for the property for which the utility account relates.
- 11.14 Failure to receive a utility bill, or an error on a utility bill, shall not constitute a valid defense for failure to pay the rates and charges for the provision of Potable Water to a Premises.
- 11.15 The Operator may issue a combined utility bill including other public utility services provided by the Village in respect of a Premises in addition to the provision of Potable Water, in which case the utility bill shall state as a separate amount the amount payable pursuant to this Bylaw.

Adjustments to Utility Bills

- 11.16 The Operator shall not reduce Sanitary Sewer Service rates and charges for any service interruption without authorization from the CAO.
- 11.17 In the event a customer believes a utility bill contains an error, they may request the Operator to review and adjust the bill. This request must be made within three (3) months of the billing date.
- 11.18 If the Operator is satisfied that unusual circumstances beyond the control of a Customer have resulted in excessively high Sanitary Sewer Service rates and charges, and is further satisfied that it is fair and equitable to do so, the Operator may adjust the utility bill.
- a. adjustments will be made by taking the three (3) previous consumption amounts and using the average as the consumption for the billing period.
 - b. if subsequently the Water Meter is read and the amount of Potable Water supplied to a Premises, which is used to calculate Sanitary Sewer Service charges, is greater than the estimate, the Customer shall be liable for any additional fees and charges.
- 11.19 In the event a customer is not satisfied with the decision of the Operator, they may appeal directly to the Village Council. This appeal must be within six (6) months of the billing date of the utility bill in question.

SECTION 12 – SUSPENSION AND TERMINATION OF SANITARY SEWER SERVICES

Suspension and Termination

- 12.1 The Operator may suspend or discontinue Sanitary Sewer Service to a Premises if, in the opinion of the Operator, it is necessary or desirable to do so, upon giving reasonable



notice to the Owner or Occupant.

- 12.2 Without limiting the generality of section 12.1 of this Bylaw, the Operator may suspend or discontinue Sanitary Sewer Service to a Premises upon giving reasonable notice to the Owner or Occupant if:
- a. the Customer in respect of the Premises has provided false or incomplete information in respect of an Account;
 - b. a Person has breached any term or condition of any authorization respecting the Premises issued by the Operator pursuant to this Bylaw;
 - c. a Customer has failed to pay the utility bill issued by the Operator within 60 (SIXTY) days after the payment date specified in that bill;
 - d. the Service Connection (Private) or Private System is not installed or maintained to the satisfaction of the Operator; or
 - e. the Owner, Occupant or Customer in respect of the Premises has been convicted of any offence pursuant to this Bylaw.
- 12.3 Without limiting the generality of sections 12.1 and 12.2 of this Bylaw, if in the opinion of the Operator, Wastewater is Released or may be Released from a Premises which will or may cause an Adverse Effect, the Operator may, in addition to any other remedy available, disconnect, plug, or seal off the Service Connection to that Premises or take such other action as the Operator considers necessary or desirable to prevent such Wastewater from being Released into the Sanitary Sewerage System, in which case:
- a. the Operator may refuse to allow Wastewater from the Premises to be Released into the Sanitary Sewerage System until the Operator is satisfied that there is no further risk of Adverse Effects; and
 - b. any steps taken pursuant to this section of this Bylaw shall be at the cost of the Customer in respect of the Premises.

Disconnection and Removal of Service Connections

- 12.4 If the Operator has suspended or terminated the Sanitary Sewer Service to a Premises, the Operator may close or remove the Service Connection at the cost of the Owner.

Recommencement of Sanitary Sewer Service

- 12.5 Where Sanitary Sewer Service to a Premises has been suspended or terminated, the Owner or Occupant may apply to have it recommenced subject to the following:
- 12.6 the application shall be in accordance with section 10.3 and, if the Service Connection has been removed, sections 6.2 and 6.3 of this Bylaw (excepting out the payment of Administration Fee pursuant to section 10.3(a));
- 12.7 the applicant shall pay any arrears for the Sanitary Sewer Service to the Premises; and
- 12.8 the applicant shall be responsible for any costs associated with recommencement, including without limitation any costs associated to restore the connection between the Premises and the Sanitary Sewerage System.

SECTION 13 – PRIVATE SERVICES

- 13.1 No Person shall use any Wastewater treatment or disposal system for a Premises which could be connected to the Sanitary Sewerage System in accordance with the terms of this Bylaw without the authorization of the Operator.



- 13.2 No Person who has been given an authorization to use an alternate Wastewater treatment or disposal system shall allow that system to be connected, either directly or indirectly, to the Sanitary Sewerage System without the authorization of the Operator.
- 13.3 Any Person using an alternate Wastewater treatment or disposal system shall:
- a. do so at their own risk and cost; and
 - b. meet all EPEA standards for disposal.
- 13.4 An authorization of the Operator pursuant to section 13.1 of this Bylaw shall not be interpreted as approval of the system or any endorsement of its quality or effectiveness.

SECTION 14 – GENERAL

General Prohibitions

- 14.1 Except as authorized by the Operator or as otherwise permitted by this Bylaw, no Person shall:
- a. operate, handle, interfere with, damage, remove, destroy, or tamper with any part of the Sanitary Sewerage System;
 - b. hinder or disrupt the supply of Sanitary Sewer Service to any Premises;
 - c. impede access to any part of the Sanitary Sewerage System by the Operator;
 - d. provide any utility system services of the type provided by the Village pursuant to this Bylaw;
 - e. enter any fenced or enclosed area of the Sanitary Sewerage System;
 - f. climb on any structure that is part of the Sanitary Sewerage System; or
 - g. carry out any activity for which that Person has been given or issued an authorization or permit in accordance with this Bylaw except in accordance with the terms and conditions of that authorization or permit.

Authorizations

- 14.2 Where pursuant to this Bylaw the Operator may authorize a Person to do anything or approve any application, that authorization or approval shall be:
- a. subject to any terms and conditions the Operator considers necessary or desirable, in addition to any terms and conditions required or permitted pursuant to this Bylaw;
 - b. revocable by the Operator upon written notice to the Person; and
 - c. of no force and effect unless in writing.
- 14.3 A Person carrying out any activity pursuant to an approval or authorization pursuant to section 14.2 of this Bylaw shall keep that approval or authorization available and shall show or surrender it to an Enforcement Officer or the Operator upon request.

Inspections and Access to Premises

- 14.4 The Operator may, after giving reasonable notice to the Owner or Occupant of a Premises, enter upon any Premises connected to the Sanitary Sewerage System to inspect the Premises for compliance with this Bylaw and to remedy any contravention of this Bylaw.

Owners and Occupants

- 14.5 Whenever this Bylaw imposes an obligation or prohibition on an Owner or Occupant of a Premises, the obligation or prohibition shall apply to both the Owner and Occupant and to each of them individually.
- 14.6 Whenever this Bylaw imposes an obligation or prohibition on more than one Person, each Person shall be liable to prosecution for breach of this Bylaw, and it shall be no defence for any such Person that any other Person is responsible for such breach.

SECTION 15 – CONVICTIONS AND PENALTIES

Offences

- 15.1 A Person who:
- a. does something that is prohibited in this Bylaw;
 - b. fails to do something that is required in this Bylaw; or
 - c. does something in a manner different from that which is required or permitted in this Bylaw;
 - d. is guilty of an offence.
- 15.2 Where a contravention of this Bylaw is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues and any Person guilty of such an offence is liable to a fine in an amount not less than that established by the Master Rates Bylaw for each such day or part of a day.

Enforcement

- 15.3 Where an Enforcement Officer believes that a Person has contravened any provision of this Bylaw, that Enforcement Officer may:
- a. serve that Person with a Municipal Ticket by personal service or by regular or registered mail; or
 - b. serve that Person a summons by means of a Provincial Violation Ticket in accordance with Part 2 of the Provincial Offences Procedure Act.
- 15.4 If a Provincial Violation Ticket is issued in respect of an offence, the Violation Ticket may:
- a. specify the fine amount established in the Master Rates Bylaw for the offence;
 - b. be double the fine amount of a Municipal Ticket provided in respect of the same infraction; or
 - c. require a Person to appear in court without the alternative of making a voluntary payment.
- 15.5 Nothing in this Bylaw shall prevent an Enforcement Officer from issuing a summons for a mandatory court appearance of any Person who the Enforcement Officer has reason to believe is committing, or has committed, a breach of any provision of this Bylaw.

Penalties

- 15.6 A Municipal Ticket or Provincial Violation Ticket issued pursuant to section 15.3(a) of this Bylaw shall state the minimum penalty payable in respect of the contravention of this Bylaw, as set out in the Master Rates Bylaw.

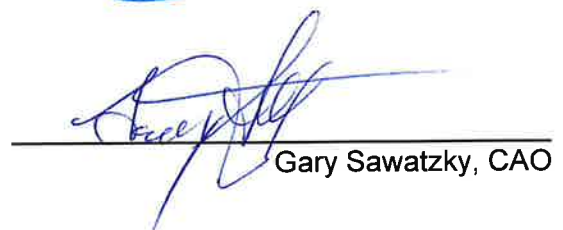
- 15.7 Notwithstanding section 15.5 of this Bylaw:
- a. where a Person has been convicted of a contravention or been issued a Municipal Ticket or Provincial Violation Ticket for a contravention of the same provision of this Bylaw twice within the same TWELVE (12) month period, the minimum penalty payable in respect of the second contravention shall be double the minimum penalty set out in the Master Rates Bylaw; and
 - b. where a Person has been convicted of a contravention or been issued a Municipal Ticket or Provincial Violation Ticket for a contravention of the same provision of this Bylaw three or more times within the same TWELVE (12) month period, the minimum penalty payable in respect of the third or subsequent contravention shall be triple the minimum penalty set out in the Master Rates Bylaw
- 15.8 A Person who has been issued a Municipal Ticket pursuant to section 15.3(a) of this Bylaw and has paid it to the Village prior to the date specified on that Municipal Ticket shall not be liable to prosecution for the subject contravention.
- 15.9 A Person who is convicted of an offence pursuant to this Bylaw is liable on summary conviction to a fine not exceeding TEN THOUSAND DOLLARS (\$10,000.00) and in default of payment of any fine imposed, to imprisonment for not more than ONE (1) year. **MGA Section 566(1)**
- 15.10 The levying and payment of any fine or imprisonment for any period provided in this Bylaw shall not relieve a Person from paying any fees, charges, or costs for which that Person is liable pursuant to this Bylaw.

SECTION 16 – GENERAL PROVISIONS AND COMING INTO FORCE

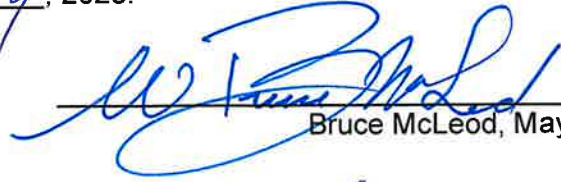
- 16.1 If any term, clause or condition of this Bylaw or application thereof is found to be invalid or unenforceable, the remainder of this Bylaw or application of such term, clause, or condition shall not be affected and shall remain in force and effect.
- 16.2 The Schedules to this Bylaw may be amended or replaced from time to time by resolution of Council.
- 16.3 Nothing in this Bylaw relieves any Person from compliance with any other bylaw or any applicable federal or provincial law, regulation or enactment.
- 16.4 This Bylaw repeals Bylaw 2018-02, and any amendments thereto.
- 16.5 This Bylaw comes into force on the date of third reading.

Read a first time this 13th day of January, 2025.


Bruce McLeod, Mayor


Gary Sawatzky, CAO

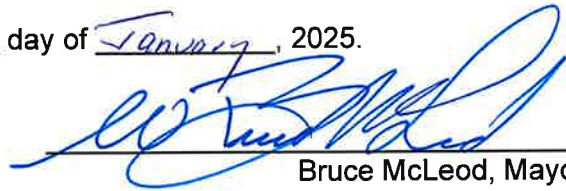
Read a second time this 13th day of January, 2025.


Bruce McLeod, Mayor


Gary Sawatzky, CAO

MOTION TO PROCEED TO THIRD READING CARRIED UNANIMOUSLY

Read a third and final time and passed this 13th day of January, 2025.


Bruce McLeod, Mayor


Gary Sawatzky, CAO

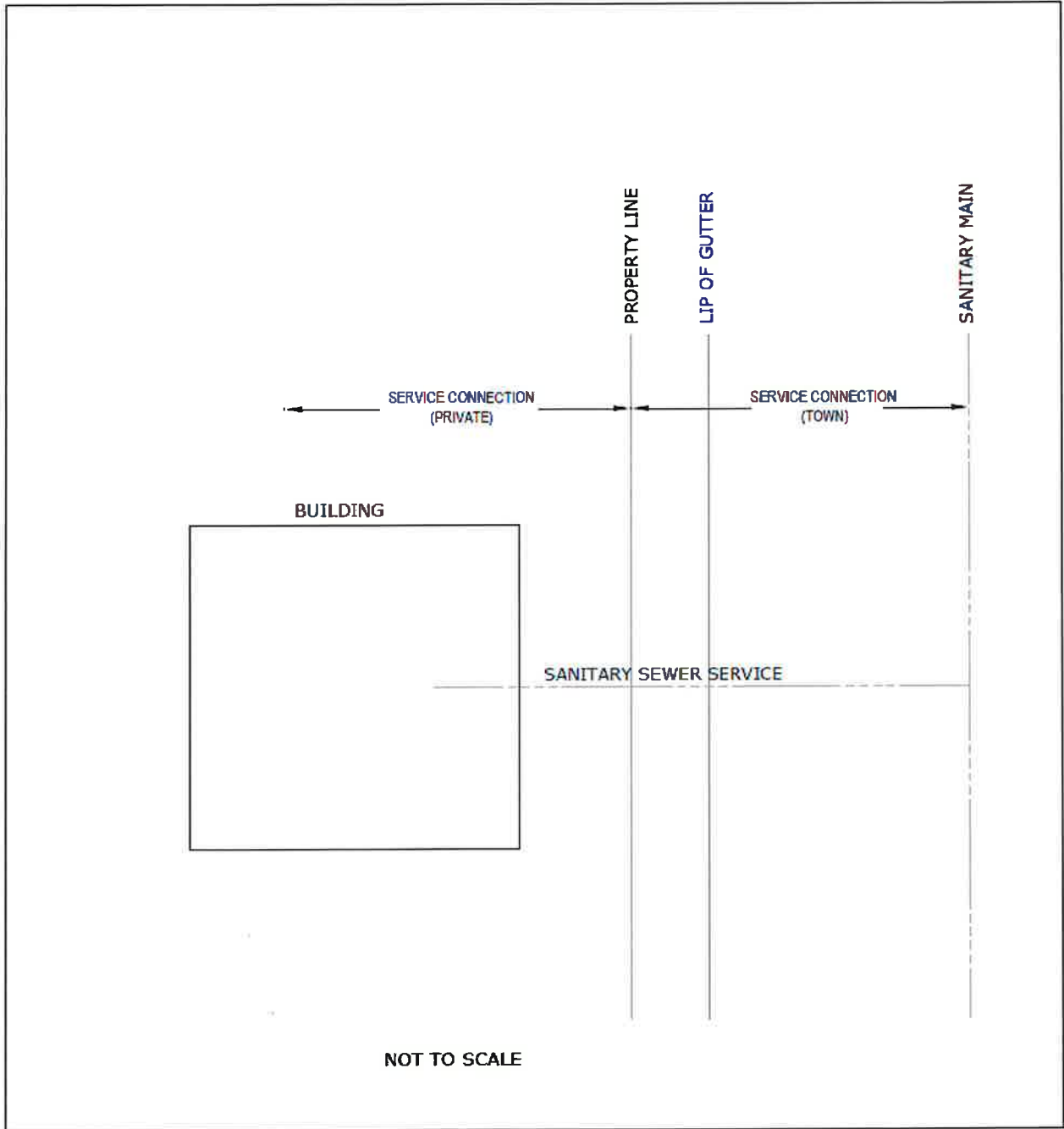
Schedule "A" – Prohibited Substances

The following substances are Prohibited Substances for the purposes of this Bylaw unless they are otherwise identified as substances contained in or characteristics of Restricted Wastewater, Over Strength Wastewater or Wastewater subject to the Sanitary Sewer Service Surcharge in this Schedule:

- a. any substance which, alone or in combination with another substance:
 - i. causes or may cause an Adverse Effect;
 - ii. causes or may cause a violation or non-compliance event with respect to any approval held by the Village for the Sanitary Sewerage System or pursuant to which the Village operates the Sanitary Sewerage System;
 - iii. interferes or may interfere with the disposal of any solid or semi-solid substances produced by the Sanitary Sewerage System which may be beneficially recycled ("biosolids");
 - iv. is explosive or flammable;
 - v. is or may become solid or viscous and capable of obstructing the flow of Wastewater in the Sanitary Sewerage System;
 - vi. is Released in layers or forms or may form layers in the Sanitary Sewerage System; or
 - vii. interferes with or may interfere with maintenance of the Sanitary Sewerage System;
- b. nuclear substances as defined in the Nuclear Safety and Control Act, S.C. 1997, c.9;
- c. drugs as defined in the Pharmacy and Drug Act, RSA 2000, c. p.13;
- d. unused or waste household or industrial chemical substances including without limitation cleaning products;
- e. hazardous waste as defined in the EPEA;
- f. corrosive substances;
- g. pesticides or herbicides; or
- h. substances removed from Wastewater by an Interceptor or a Pre-treatment Facility.



SCHEDULE B: RESIDENTIAL PREMISES SERVICE LAYOUT



SCHEDULE C: PREMISES OTHER THAN RESIDENTIAL SERVICE LAYOUT

