



**VILLAGE OF ACME
IN THE
PROVINCE OF ALBERTA
BYLAW 2025-01
MASTER RATES BYLAW**

A BYLAW OF THE COUNCIL OF THE VILLAGE OF ACME, IN THE PROVINCE OF ALBERTA TO ESTABLISH RATES, FEES, AND CHARGES FOR VARIOUS GOODS, LICENSES, PERMITS, AND SERVICES.

WHEREAS, pursuant to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended, a Municipal Council has authority to govern and the authority to pass Bylaws respecting the Municipality, including services provided by or on behalf of the Municipality; and

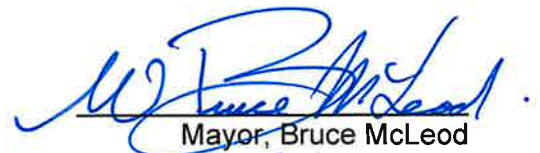
WHEREAS, pursuant to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended, a Municipal Council has authority to govern and the authority to pass Bylaws respecting the municipality including establishing fees for licenses, permits and approvals that are higher for persons or businesses who do not reside or maintain a place of business in the municipality; and

WHEREAS the Municipal Council of the Village of Acme deem it appropriate to establish rates, fees, and charges for various licenses, permits, goods and services provided by the Village of Acme.

NOW THEREFORE, The Council of the Village of Acme, in the Province of Alberta, duly assembled, enacts as follows:

1. This bylaw shall be cited as the Master Rates Bylaw of the Village of Acme.
2. The annual rates, fees, and charges for various goods, licenses, permits and services shall be established as per Schedule "A" attached to and forming part of this Bylaw.
3. Bylaws which are hereby repealed are:
 - a) Bylaw # 2024-01 Master Rates Bylaw and all amendments thereto.
4. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this 13 day of January, 2025.



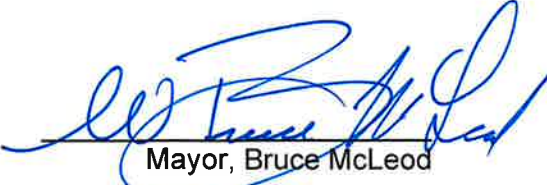
Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky



READ a second time this 13 day of January, 2025.



Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky

MOTION TO PROCEED TO THIRD READING – CARRIED UNANIMOUSLY

READ a third and final time this 13 day of January, 2025.



Mayor, Bruce McLeod



Chief Administrative Officer, Gary Sawatzky

Date Bylaw Signed: January 13th 2025



**Schedule "A" BYLAW # 2025-01
VILLAGE OF ACME MASTER RATES BYLAW**

ADMINISTRATION SERVICES & FEES			
SERVICE	DESCRIPTION	RATE	
Photocopies	Black & White - per side	\$ 0.25	Plus GST
	Black & White - per side (non-profit)	\$ 0.05	Plus GST
	Color Copies - per side	\$ 0.50	Plus GST
	Color Copies - per side (non-profit)	\$ 0.10	Plus GST
Faxing	Incoming	\$ 1.00 per page	Plus GST
	Outgoing Local	\$ 1.00 per page	Plus GST
	Outgoing Long Distance	\$ 2.00 per page	Plus GST
NSF Cheque	Returned NSF Cheque	\$ \$50.00	Plus GST
Stop Payment	Stop Payment on a cheque	\$ 7.00	Plus GST
Business Licence	In Village Business	\$ 5.00	GST Exempt
	Hawkers - Peddlers Business License Annual	\$ 50.00	GST Exempt
	Hawkers - Peddlers One Day License	\$ 20.00	GST Exempt
Tax Certificates	Tax Certificates	\$ 20.00	GST Exempt
Tax Registration	Tax Registration	per contracted fee	Per File
Nomination Fees / Council	Nomination Paper Filing Fee (as per Bylaw 2017-09)	\$100	Local Elect Act 29-2-b

**Schedule "A" BYLAW # 2025-01
VILLAGE OF ACME MASTER RATES BYLAW**

FREEDOM OF INFORMATION AND PROTECTION ACT SERVICES (FOIPP)		
SERVICE / DESCRIPTION	RATE	
Searching for, Locating and Retrieving a Copy of a Record	\$ 6.75 per ¼ hour	Plus GST
Producing a Copy of a Record	\$ 6.75 per ¼ hour	Plus GST
Paper Copy	\$ 0.25 per page	Plus GST
Electronic Copies (ie. USB staff time at \$25.00/hr)	Cost basis	Plus GST
Large Format Such as Maps (staff time at \$25.00/hr)	Cost basis	Plus GST
Preparing and Handling a Record for Disclosure	\$ 6.75 per ¼ hour	Plus GST
Supervising the Examination of a Record	\$ 6.75 per ¼ hour	Plus GST
Shipping a Record or Copy of a Record	Cost basis	Plus GST
Minimum Charge per FOIPP Request plus staff time	\$ 25.00 min	Plus GST

ANIMAL LICENSE FEES			
DESCRIPTION		RATE	
Altered	Dog & Cat	\$ 20.00 (January 1 - January 31)	GST Included
		\$ 35.00 (February 1 - December 30)	
Unaltered	Dog & Cat	\$ 35.00 (January 1 - January 31)	GST Included
		\$ 65.00 (February 1 - December 30)	
Tag	Replacement Tag	\$ 5.00	GST Included

CAMPGROUND FEES			
(Campground Fees Include GST)			
SERVICE	DESCRIPTION	RATE	
Sites with Power and Water	30-Amp power	\$ 35.00	Per Night
Sites with No Services		\$ 30.00	Per Night
Tenting Sites - No Services		\$ 25.00	Per Night

**Schedule "A" BYLAW # 2025-01
VILLAGE OF ACME MASTER RATES BYLAW**

CEMETERY SERVICES & FEES (Bylaw 2021-07: Cemetery Bylaw)		
DESCRIPTION	RATE	
Plot for Burial or Cremation	\$ 500.00	Plus GST
Fee to Open & Close Grave - Full Burial	\$ 750.00	Plus GST
Fee to Open & Close Grave - for Cremation Burial	\$ 150.00	Plus GST
Perpetual Maintenance Fee - All Internments	\$ 350.00	Plus GST
Monument / Headstone Installation Permit Fee	\$ 50.00	Plus GST
Administration Fee (Plot & Niche Sales)	\$ 50.00	Plus GST
Weekend / Statutory Holiday Rates - Additional Fee	O/T rates	GST Exempt
Columbarium - 1 Niche with First Urn	\$ 1,250.00	Plus GST
Columbarium - Placing a Second Urn	\$ 100.00	Plus GST
Monument / Headstone Deposit Fee <i>(Refundable if Monument/Headstone is Installed within 24 months of Burial)</i>	\$ 500.00	GST Exempt

**Schedule "A" BYLAW # 2025-01
VILLAGE OF ACME MASTER RATES BYLAW**

PLANNING AND DEVELOPMENT SERVICES & FEES				
DEVELOPMENT SERVICES		DESCRIPTION	RATE	
Development Permits under 100 sq. ft.		Sheds under 100 sq. ft. and Fences	No charge	
Development Permit		Sheds (permanent or temporary) over 100 sq. ft., decks over 2 ft. high.	\$ 25.00	Plus cost of Additional Advertising Fees & GST
		Garage, House Additions and Renovations, Commercial Additions and Renovations	\$ 50.00	Plus cost of Additional Advertising Fees & GST
		House	\$100.00	Plus cost of Additional Advertising Fees & GST
		Commercial Building	\$200.00	Plus cost of Additional Advertising Fees & GST
Late Development Permit Fee Applications		For applications made after development is 50% complete with MPE Approval	\$ 250.00	Plus cost of Additional Advertising Fees & GST
Compliance Certificates		Compliance Certificates	\$ 50.00	Plus GST
Land Use Bylaw		Village of Acme	\$ 30.00	Per Copy
Municipal Development Plan		Village of Acme	\$ 30.00	Per Copy
Assessment Appeals	Residential	Assessment Appeals <i>(Refundable if successful)</i>	\$ 40.00	
	Non-Residential	Assessment Appeals <i>(Refundable if successful)</i>	\$ 650.00	
Development Permit Appeals Fee		Owner Adjacent	\$ 300.00	each
Area Structure Plan		Amendment	\$ 2,000.00	
Land Use Bylaw		Amendment	\$ 2,000.00	
Municipal Development Plan		Amendment	\$ 2,000.00	
Inter-Municipal Development Plan		Amendment	\$ 2,000.00	
Re-Zoning		Re-Designation	\$ 900.00	



**Schedule "A" BYLAW # 2025-01
VILLAGE OF ACME MASTER RATES BYLAW**

GOLF CART PILOT PROJECT (BYLAW 2024-04: Golf Cart Pilot Bylaw)				
SECTION	DESCRIPTION	FEE		
6.6	Golf Cart Permit Fee	\$ 30.00		
SECTION	DESCRIPTION	FIRST OFFENCE	SECOND OFFENCE	SUBSEQUENT OFFENCE
4.1	Failure to conform in all respects to the requirements of the Pilot Project (Golf Carts) Regulation	\$ 125.00	\$ 250.00	\$ 375.00
4.4	Unauthorized operation of a golf cart on a designated walking trail, or area that is ditched and designed to provide drainage.	\$ 125.00	\$ 250.00	\$ 375.00
4.5	Unauthorized operation of a golf cart on any Municipal Reserve, Park, Green Space, Cemetery, or playground.	\$ 125.00	\$ 250.00	\$ 375.00
4.6(a)	Operating a golf cart without exercising due care	\$ 125.00	\$ 250.00	\$ 375.00
4.6(b)	Operating a golf cart without reasonable consideration for other persons in the area	\$ 125.00	\$ 250.00	\$ 375.00
4.6(c)	Operating a golf cart with more seated passengers than the golf cart can safely handle	\$ 125.00	\$ 250.00	\$ 375.00
4.6(d)	Operating a golf cart with a person being towed on any type of attached equipment	\$ 125.00	\$ 250.00	\$ 375.00
4.7(a)	Failure to operate a golf cart as described in Section 4.7	\$ 125.00	\$ 250.00	\$ 375.00
4.7(b)	Failure to operate a golf cart as described in Section 4.7	\$ 125.00	\$ 250.00	\$ 375.00
4.8(a)	Failure to produce municipal authorization permit	\$ 125.00	\$ 250.00	\$ 375.00
4.8(b)	Failure to provide proof of operators license	\$ 250.00	\$ 500.00	\$ 750.00
5.1	Operating a golf cart on an undesignated public road	\$ 250.00	\$ 500.00	\$ 750.00
6.6	Failure to report a collision resulting in property damage of any amount, or an injury or fatality.	\$ 250.00	\$ 500.00	\$ 750.00
7.3	Failure to stop for an enforcement officer	\$ 500.00	\$ 1000.00	\$ 1500.00



**Schedule "A" BYLAW # 2025-01
VILLAGE OF ACME MASTER RATES BYLAW**

MONTHLY UTILITY RATES AND FEES		
**All Penalties are in addition to any cost to repair any damages caused by the violation.		
UTILITIES	DESCRIPTION	RATE
All Utility Customers	Water Maintenance Fee	\$ 8.50
All Utility Customers	Utilities Administration Fee	\$ 7.50
Bare Land	Bare Land Connection Fee	\$ 25.00
WATER RATES		
WATER	DESCRIPTION	RATE
Water	Metered Premises – Consumption Charge (per cubic meter)	\$ 4.85
Water	Premises without Meters – Monthly Flat Fee	\$ 75.00
Penalty	To be levied on unpaid account balances on the last day of every month – utility bills only	0.00 %
Re-connection Fee	Reconnection Fee charged to re-connect after disconnection for non-payment – During Regular Office Business Hours	\$ 50.00
	Reconnection Fee charged to re-connect after disconnection for non-payment – After Regular Office Business Hours	\$ 150.00
Replacement Meters	Replacement Water Meters as per Bylaw 2025-02: Water Utility Bylaw, Section 10.16 & 10.17	At Cost
SEWER RATES		
SEWER	DESCRIPTION	RATE
Sewer	Monthly Base Sewer Rate	\$ 9.00
Sewer	Regular User – Usage Charge (less than 750 cubic meters of water used per billing cycle)	\$ 0.75
Sewer	Heavy User – Usage Charge (over 750 cubic meters but less than 1,060 cubic meters per billing cycle)	\$ 1.20
Sewer	Heavy User – Usage Charge (over 1,060 cubic meters per billing cycle)	\$ 1.45
Sewer	Unmetered Premises	\$ 13.00
GARBAGE RATES		
GARBAGE	DESCRIPTION	RATE
Garbage	Residential Properties	\$ 19.50
Garbage	Commercial/Industrial Properties (1 pick up per week)	\$ 19.50
Garbage	Commercial/Industrial Properties (2 pick ups per week)	\$ 39.00



**Schedule "A" BYLAW # 2025-01
VILLAGE OF ACME MASTER RATES BYLAW**

WATER UTILITY PENALTIES (BYLAW 2025-02: Water Utility Bylaw)			
SECTION	DESCRIPTION OF OFFENSE	FIRST OFFENCE	SECOND & SUBSEQUENT OFFENSE
5.1	Unauthorized installation, expansion or modification of a Service Connection	\$ 1000.00	\$ 2000.00
5.6	Failure to ensure that a Service Connection (Private) is kept in good repair or protected from damage	\$ 300.00	\$ 600.00
5.13	Installation of a Take-off	\$ 500.00	\$ 1,000.00
5.18	Unauthorized operation of a Curb Stop	\$ 300.00	\$ 600.00
5.24	Unauthorized use of electrical means to thaw a frozen Private System	\$ 300.00	\$ 600.00
6.1(a)	Unauthorized opening, closing, or interference with a Hydrant	\$ 300.00	\$ 600.00
6.1(b)	Unauthorized use of Potable Water from a Hydrant	\$ 300.00	\$ 600.00
6.3	Allow obstruction or interference with a Hydrant	\$ 300.00	\$ 600.00
6.4	Failure to prevent obstruction or interference with a Hydrant	\$ 300.00	\$ 600.00
6.5(c)	Failure to comply with Private Hydrant directions	\$ 300.00	\$ 600.00
6.8	Failure to comply with hydrant connection unit requirements	\$ 300.00	\$ 600.00
10.7	Failure to comply with installation requirements for private water meters	\$ 300.00	\$ 600.00
10.13	Failure to notify of damaged Water Meter or Remote Readout Device	\$ 300.00	\$ 600.00
10.14	Interfere or tamper with Water Meter or Remote Readout Device	\$ 300.00	\$ 600.00
10.18	Unauthorized installation, removal, repair, replacement, testing or disconnection of a Water Meter or Remote Readout Device	\$ 300.00	\$ 600.00
10.20	Obstructing access to a Water Meter or Remote Readout Device	\$ 500.00	\$ 1,000.00
10.22	Failure to provide access to Water Meter or Remote Readout Device	\$ 500.00	\$ 1,000.00
10.24	Failure to remove and return Water Meter	\$ 500.00	\$ 1,000.00
11.3	Tamper, break or remove Seal	\$ 500.00	\$ 1,000.00



11.4	Failure to notify of broken Seal within 24 hours	\$ 300.00	\$ 600.00
13.4	Failure to comply with Outdoor Water Use Restriction	\$ 300.00	\$ 600.00
14.1	Wasting Potable Water	\$ 300.00	\$ 600.00
15.1	Unauthorized use of alternative water source	\$ 300.00	\$ 600.00
15.3	Prohibited connection to water system	\$ 500.00	\$ 1,000.00
15.6(b)	Failure to disconnect the alternative source of water from the premises prior to connection to prevent cross-connection	\$ 500.00	\$ 1000.00
15.6(c)	Failure to provide verification to the Operator of the disconnection prior to the opening of the Service Connection	\$ 500.00	\$ 1000.00
15.7	Drilling a new or replacement well for an alternative source of water	\$ 1,000.00	\$ 2,000.00
16.1(a)	Unauthorized operation, handling or interference with Waterworks System	\$ 300.00	\$ 600.00
16.1(b)	Obtaining Potable Water which has not passed through a Water Meter	\$ 300.00	\$ 600.00
16.1(c)	Making, keeping, using or disposing of a key or wrench to operate the Waterworks System	\$ 300.00	\$ 600.00
16.1(d)	Release of substances or materials into the Waterworks System	\$ 500.00	\$ 1,000.00
16.1(e)	Contamination of the Waterworks System	\$ 500.00	\$ 1,000.00
16.1(f)	Hindering, disrupting or cutting of Potable Water supply	\$ 500.00	\$ 1,000.00
16.1(g)	Impairing access to Waterworks System	\$ 300.00	\$ 600.00
16.1(h)	Impairing access to Waterworks System	\$ 300.00	\$ 600.00
16.1(i)	Obtaining Potable Water contrary to Bylaw	\$ 300.00	\$ 600.00
16.1(j)	Providing Unauthorized Water Utility Services	\$ 300.00	\$ 600.00
16.1(k)	Selling Unauthorized Potable Water	\$ 300.00	\$ 600.00
16.1(l)	Entering fenced area of Waterworks System without permission	\$ 300.00	\$ 600.00
16.1(m)	Climb structure of Waterworks System	\$ 300.00	\$ 600.00
16.1(n)	Destroying, damaging or tampering with Waterworks System	\$ 300.00	\$ 600.00
16.1(o)	Failure to comply with terms of authorization or permit	\$ 300.00	\$ 600.00
16.4	Failure to display or surrender authorization or permit	\$ 300.00	\$ 600.00



**Schedule "A" BYLAW # 2025-01
VILLAGE OF ACME MASTER RATES BYLAW**

WASTEWATER UTILITY PENALTIES (BYLAW 2025-03: Sanitary Sewer Service Bylaw)			
SECTION	DESCRIPTION OF OFFENSE	FIRST OFFENCE	SECOND OFFENCE
5.1	Release of Wastewater within the Village except in accordance with Bylaw	\$ 300.00	\$ 600.00
5.2	Release of any substance, including Wastewater, into the Sanitary Sewerage System except in accordance with Bylaw	\$ 300.00	\$ 600.00
5.3(a)	Failure to ensure that Wastewater from a Premises is Released into the Sanitary Sewerage System or an approved private system	\$ 500.00	\$ 1,000.00
5.3(b)	Release of Wastewater into a watercourse as defined in the <i>EPEA</i>	\$ 300.00	\$ 600.00
6.1	Installation, modification or expansion of a Service Connection without authorization	\$ 300.00	\$ 600.00
6.6	Failure to ensure that Service Connection (Private) is kept in good repair and protected from damage	\$ 300.00	\$ 600.00
6.14	Failure to notify Manager of Water and Wastewater that a Service Connection is or will be abandoned	\$ 300.00	\$ 600.00
6.18	Commencing, carrying on, altering or expanding activity on Premises connected to Sanitary Sewerage System without authorization	\$ 500.00	\$ 1,000.00
7.1	Releasing or allowing Release of Prohibited Substance or Restricted Wastewater into Sanitary Sewerage System	\$ 500.00	\$ 1,000.00
7.2(a)(i)	Unauthorized Release of water used or produced in manufacturing or processing	\$ 500.00	\$ 1,000.00
7.2(a)(ii)	Unauthorized Release of Clear Water Waste	\$ 500.00	\$ 1,000.00
7.4	Unauthorized Release of Hauled Wastewater	\$ 500.00	\$ 1,000.00
7.9(a)	Release of Hauled Wastewater other than at approved receiving location	\$ 1,000.00	\$ 2,000.00
7.9(b)	Failure to comply with rules imposed for use of Hauled Wastewater receiving location	\$ 300.00	\$ 600.00
7.9(c)	Failure to ensure that Hauled Wastewater is not spilled during transport or Release	\$ 500.00	\$ 1,000.00



7.11	Failure to issue required notice of Release of Wastewater or any other substance into Sanitary Sewerage System contrary to Bylaw	\$ 500.00	\$ 1,000.00
7.12	Failure to report the Release pursuant to section 7.11 of this Bylaw shall supply the following information to the Village and any other agency requiring it	\$ 300.00	\$ 600.00
7.13	Failure to provide a plan to the satisfaction of the Operator setting out how similar Releases from the Premises will be prevented	\$ 300.00	\$ 600.00
7.14	Failure to take reasonable measures to mitigate Release of Wastewater or any other substance into Sanitary Sewerage System contrary to Bylaw	\$ 500.00	\$ 1,000.00
8.5	Failure to supply required results of monitoring equipment	\$ 300.00	\$ 600.00
8.6	Obstructing or preventing access to a Monitoring Access Point	\$ 300.00	\$ 600.00
9.1	Installing or operating an unauthorized Pre-treatment Facility	\$ 300.00	\$ 600.00
9.3(a)	Failure to keep Interceptor or Pre-Treatment Facility in good working condition	\$ 300.00	\$ 600.00
9.3(b)	Failure to ensure that Interceptor or Pre-Treatment Facility is installed in accordance with manufacturer's directions and upstream of Monitoring Access Points	\$ 300.00	\$ 600.00
9.3(c)	Failure to empty Interceptor or Pre-Treatment Facility often enough that it does not become overloaded	\$ 300.00	\$ 600.00
9.3(d)	Failure to allow periodic inspection of Interceptor or Pre-Treatment Facility	\$ 300.00	\$ 600.00
9.3(e)	Failure to retain, show or surrender manuals, instructions, specifications or maintenance schedule or records of maintenance for Interceptor or Pre-Treatment Facility	\$ 300.00	\$ 600.00
9.4	Bypassing or interference with Interceptor or Pre-Treatment Facility	\$ 500.00	\$ 1,000.00
13.1	Use of any unauthorized Wastewater treatment or disposal system for a Premises which could be connected to Sanitary Sewerage System	\$ 500.00	\$ 1,000.00
13.2	Unauthorized connection of alternate Wastewater treatment or disposal system to Sanitary Sewerage System	\$ 500.00	\$ 1,000.00
14.1(a)	Unauthorized operation, handling, interference with, damage to, removal of, destruction, or tampering with Sanitary Sewerage System	\$ 300.00	\$ 600.00
14.1(b)	Unauthorized hindrance or disruption of Sanitary Sewer Service to a Premises	\$ 300.00	\$ 600.00



14.1(c)	Unauthorized impairment of access to Sanitary Sewerage System	\$ 300.00	\$ 600.00
14.1(d)	Unauthorized provision of utility system services of same type as Sanitary Sewer Service	\$ 300.00	\$ 600.00
14.1(e)	Unauthorized entry of fenced or enclosed area of Sanitary Sewerage System	\$ 300.00	\$ 600.00
14.1(f)	Unauthorized climbing on structure that is part of Sanitary Sewerage System	\$ 300.00	\$ 600.00
14.1(g)	Carrying out authorized activity other than in accordance with terms and conditions of authorization or permit	\$ 300.00	\$ 600.00
14.3	Failure to keep approval or authorization available or failure to show or surrender approval or authorization	\$ 300.00	\$ 600.00



**Schedule "A" BYLAW # 2024-01
VILLAGE OF ACME MASTER RATES BYLAW**

FIRE INSPECTIONS		
DESCRIPTION	RATE	
<i>Inspections for Licensing and Insurance (Done by Kneehill County – Third Party Costs)</i>		
Small Business	At cost	Plus Travel Costs
Multiple Occupancy	At cost	Plus Travel Costs
All Other Occupancy	At cost	Plus Travel Costs
Fire Safety Code Inspections	At cost	Plus Travel Costs
<i>Occupant Load Calculation and Report (Done by Kneehill County – Third Party Costs)</i>		
Small Business	At cost	Plus Travel Costs
Multiple Occupancy	At cost	Plus Travel Costs
All Other Occupancy	At cost	Plus Travel Costs
<i>Fire Works (Acme Fire Department Authorization)</i>		
Fireworks Discharge Permit	No fee	
<i>Burn Permits within Village Limits (Done by Kneehill County – Third Party Costs)</i>		
Burn Permit	At cost	
<i>Fire Investigation Services (Done by Kneehill County – Third Party Costs)</i>		
Each Safety Code Officer	At cost	Plus Travel Costs
Witness Services – Each Safety Codes Officer	At cost	Plus Travel Costs
Witness – Civil Litigation	At cost	Plus Travel Costs

FIRE - All penalties are in addition to any cost to repair any damages caused by the violation				
SECTION	DESCRIPTION OF OFFENCE	FIRST OFFENCE	SECOND OFFENCE	SUBSEQUENT OFFENCE
Fire Service Fees	Motor Vehicle Collision Rate - Equipment Charges	Current AB Infrastructure Rate Per Unit Per Hour		
	Fee for Service Recovery - Per Unit Per Hour	AB Infrastructure Rates		
	Fee for Service Recovery - Materials	Actual Expenses/Costs		
Mutual Aid Response - Equipment, Man-Power or Other Resources				
Mutual Aid Response - Equipment, Manpower or Other Resources	Pursuant to Mutual Aid Agreements			